

Agenda  
Board of Education Meeting  
September 15, 2014

1. Call to Order: President Rice – 6:30 p.m. – MES Board Room – 800 Beech St.
2. Pledge of Allegiance
3. Roll Call
4. Verify Publication of Meeting
5. Filling Board Vacancy – 1 - Townships Royalton / Mukwa
  - a. Applications/Interviews to Fill Board Vacancy by Board Appointment (Roll Call Vote)
  - b. The Board may Convene in Closed Session Pursuant to Section 19.85(1)(f), Wis. Stats., for the Purposes of Considering Financial, Medical, Social or Personal Histories or Disciplinary Data of the Candidates Which, if Discussed in Public, Would be Likely to Have a Substantial Adverse Effect Upon the Reputation of the Person(s) Referred to in Such Data or Histories. The Board Will Reconvene in Open Session to Discuss the Qualifications of the Candidates and Take Any Action as to Appointment.
    - i. Voting of the Board to Fill Board Vacancy - Townships Royalton/Mukwa
    - ii. Administer Oath of Office to New Board Member
6. Recognition: Introduction of New Staff
7. Presentation:
  - a. Inservice on Open Meetings Law, Tony Renning, Attorney, Davis & Kuelthau
  - b. Presentation on Resolution Authorizing A Taxable Tax And Revenue Anticipation Promissory Note For Cash Flow Purposes, Mike Morse, First State Bank
8. Consent Agenda:
  - a. Approve Minutes from August 18, and September 8, 2014 Board Meetings
  - b. Treasurer's Report/Approve Expenditures & Receipts
  - c. Donations:
    - i. Target Donation \$197.10 for PBIS
    - ii. Zoetis Inc.: \$250 to LWHS FFA
  - d. Resignations:
    - i. Jamie Trzebiatowski, District Nurse
    - ii. Duane Dubey, Director of Technology
    - iii. Terri Braun, 4K Teacher Aide
9. Any Item Removed from Consent Agenda:
  - a.
  - b.
10. Public Comments: (Register to Speak Prior to Start of Meeting / Guidelines on Reverse)
11. Correspondence:
12. Administrative Report:
  - a. ES Principal: Report on Start of School Year
  - b. HS Principal: Report on Start of School Year
  - c. District Admin.: Opening Presentation, Census Reported to DPI, Laude System Implementation Plan
13. Board Comments:
14. Committee Reports:
  - a. Policy & Personnel Committee: (C - Pohl)
    - i. Graduation Date 2015 - Update
    - ii. Update Policies 347 and 347 Rule
    - iii. Policy 171 - BOE Meeting Dates
    - iv. School Leadership Committee
    - v. Revision for Policy 133 and 133 Rule – Filling Board Vacancies
  - b. Long Range Planning – Presentation by Committee (H. Pohl / C. Abert)
    - i. Presentation by Long Range Planning Committee
15. Unfinished Business:
  - a. Approve 2014 Graduation Date from Survey (D. Wolfgram)

- b. Approve Resolution Establishing Membership in the Wolf River Regional Career Pathway System (Dr. Oppor) (on Website)
  - c. Approve Athletic Coaches Guidebook 2014-15 (on Website)
  - d. Approve 345.3 Graduation Requirements (Dr. Oppor)
  - e. Approve Updated ES Staff Guidebook for 2014-2015 (on Website) (T. Sjoberg)
  - f. Approve Updated HS Staff Guidebook for 2014-2015 ) (on Website) (D. Wolfgram)
16. New Business:
- a. Approve Joint Resolution to Terminate Section 66.0301 Agreement with Weyauwega-Fremont School District for Shared Business Manager (Dr. Oppor)
  - b. Approve Medical Advisory Position – Dr. Steven Goedderz (Dr. Oppor)
  - c. Approve Hire of Special Education Aide – Lindsay Van Den Langenberg (T. Sjoberg)
  - d. Approve Resolution Authorizing A Taxable Tax And Revenue Anticipation Promissory Note For Cash Flow Purposes In An Amount Not To Exceed \$1,500,000.00
  - e. Approve Hire of District Nurse – Trisha Taber (Dr. Oppor)
  - f. Approve Contract for .5 FTE Business Manager (Dr. Oppor)
  - g. Consider Moving MES Parent/Teacher Conference from April to Feb, 2015 (T. Sjoberg)
  - h. Approve Alternative Open Enrollment Admission for a Gr. 9 Student (Dr. Oppor)
  - i. Approve 9 Week Student Tuition Waivers (Dr. Oppor)
  - j. Consider Revising Policy 171 – Move Regular Board Meetings Date to 2nd Monday (HP, Dr. Oppor)
  - k. Consider \$30 Band Instrument Rental Fee (Dr. Oppor)
17. Next Meeting Dates:
- a. Mon. Oct. 20, 2014 – 6:30 pm – Regular Meeting – MES Commons
  - b. Mon. Oct. 20, 2014 – 8:00 pm – Annual District Meeting – MES Commons
  - c. Set Board Retreat Date
18. Adjourn and Reconvene in Closed Session Pursuant to the Provisions of Sections 19.85(1)(c)(f) and 118.22, Wis. Stats., for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Support Staff Compensation Review
19. Reconvene in Open Session – Board May Act on Items Discussed in Closed Session
- a. Approve Support Staff Compensation Adjustment
20. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

SCHOOL DISTRICT OF MANAWA  
PUBLIC PARTICIPATION AT BOARD MEETINGS

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The Board is pleased that the public is interested in educational issues, and the Board is interested in the public's comments and concerns about the District. There will be a time indicated on the agenda during which members of the public may address the Board. Individuals who live or work within the School District of Manawa may address the Board. Others may address the Board at the discretion of the Board.

In order for the meeting to flow smoothly, anyone wishing to address the Board of Education should adhere to the following guidelines:

- Individuals who reside or work within the District should raise their hand to be recognized, stand, and give their name and address (or place of employment) for the record.
- Comments or suggestions shall be limited to five minutes or less.
- Comments and suggestions on the District are welcome. Personal criticism of Board members or District employees is out of order.

The Board may discuss citizen input. If there is a need for any answer or a response to a concern or issue, the District Administrator or one of the other administrators will contact the individual within the next week. If an individual concern requires Board action, it may be placed on the next month's agenda.

LEGAL REF.: Section 19.83 Wisconsin Statutes  
CROSS REF.: 171.2, Agenda Preparation and Dissemination  
APPROVED: May 17, 1993  
REVISED: February 15, 1999

## **SCHOOL DISTRICT OF MANAWA BOARD OF EDUCATION – VACANCIES**

**The Board of Education of the School District of Manawa is looking to fill one (1) Board vacancy at the September 15, 2014 Board of Education Meeting:**

- **One vacancy in the Townships of Royalton / Mukwa – Zone 5**

**Any interested person residing in the Townships of Royalton or Mukwa (and are residents of the School District of Manawa) should send a letter of interest to the Board of Education by 4:00 pm September 10, 2014 to: School District of Manawa, 800 Beech Street, Manawa. Interested persons will be interviewed by the Board of Education at the regular monthly meeting on September 15, 2014 at 6:30 p.m. in the Board Room at the Manawa Elementary School, 800 Beech Street, Manawa. If anyone has questions regarding this position, they may contact the District Office at 596-2525. Board appointment length: thru April 26, 2015.**

## SCHOOL DISTRICT OF MANAWA

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### FILLING BOARD VACANCIES

Vacancies on the Board shall be filled by appointment made by the remaining Board members in accordance with state law and the guidelines in this policy.

Public notice of the Board vacancy shall be given by the District Administrator and shall include a deadline for filing letters of interest.

Any qualified elector of the District, and a resident of the apportioned geographical area when applicable, who is interested in filling the vacancy may submit a letter of interest to District Administrator or Designee by the date specified in the vacancy notice. If one or no letter of interest is received by the deadline, the deadline may be extended by a majority vote of the Board.

Candidates for a vacancy on the Board shall be considered at a properly noticed open meeting of the Board, unless there are exceptional reasons to consider the candidates in closed session. The Board may consider candidate(s) in a closed session only if the discussion involves financial, medical, social or personal histories or disciplinary data that, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of the candidate(s).

Voting on the candidates shall be by secret written ballot in accordance with established procedures. A majority vote shall be required for all appointments to the Board. When making the appointment, Board members should consider the candidate's residency in the appropriate zone and interest and devotion to public education.

Any person upon being notified of his/her appointment shall be deemed to have accepted the appointment unless within five days he/she files with the Clerk a written refusal to serve. Any newly appointed Board member shall, pending the filing of the oath of office, be seated on the Board and shall hold office until a successor is elected and takes office in accordance with state law.

LEGAL REF.:	Sections	17.03 Wisconsin Statutes
		17.035
		17.26
		19.01
		120.05(1)(d)
		120.06(4)

CROSS REF.: 133-Rule, Procedures for Voting to Fill a Board Vacancy

APPROVED IN PART: March 1987

REVISED: February 15, 1999  
September 20, 1999  
September 16, 2013

## SCHOOL DISTRICT OF MANAWA

133-Rule

### PROCEDURES FOR VOTING TO FILL A BOARD VACANCY

1. The names of all persons who have properly filed a letter of interest for the vacancy are placed on paper ballots if 3 or more applicants apply for the Board vacancy. After counting the votes, the Board Clerk:
  - a. reports the vote tally to the President, and
  - b. records the numerical round of balloting on the ballots and enters these into the public record.
2. If no perspective candidate receives a simple majority vote of the Board members present, balloting continues as follows until a candidate receives a simple majority of votes:
  - a. A process of elimination shall be used by which the candidate receiving the least number of votes shall be eliminated, until only two candidates remain.
  - b. When two candidates remain, a simple majority of the Board members present shall prevail.
  - c. A tie vote on two or more ballot votes shall be broken by lot.
3. Discussion may occur between ballots.

APPROVED: September 20, 1999

REVISED: September 16, 2013

Russell Hollman  
E5690 Sunrise Lane  
Weyauwega, WI 54983  
920 596 3850

On Wed, Sep 3, 2014 at 1:41 PM, Russell Hollman <[rjshman@wolfnet.net](mailto:rjshman@wolfnet.net)>wrote:

Dear Jeanne,

Russ Hollman is interested in applying for the open school board position to fill in the present term for the town of Royalton. Please advise as to proper procedure.

Thanks,

Russ Hollman

Date: Tuesday, September-9, 2014.

To: School District of MANAWA

From: Richard P. Lowney  
N4773 Eagle Lane  
New London, WI 54961

Re: School Board Vacancy

The purpose of this letter is  
to express my intent letter/  
Application for the vacant  
Zone 5 School Board Position  
Representing the Townships of  
Royalton / Mukwa.

Richard P. Lowney 9/9/14

Richard P. Lowney





## CREDIT PROPOSAL FOR SCHOOL DISTRICT OF MANAWA

First State Bank (the "Bank") is pleased to provide the School District of Manawa (the "Borrower") with a financing Proposal for a Taxable Revolving Line of Credit for \$1,500,000 (the "Proposal"). This Proposal is subject to approval of the following terms and conditions by the School Board at its Annual Meeting on October 20, 2014 and the Bank Board of Directors.

### *Taxable Revolving Line of Credit*

**Borrower:** School District of Manawa

**Type of Credit:** Taxable Revolving Line of Credit

**Loan Amount:** \$1,500,000

**Purpose:** Working Capital: Immediate expenses of operating and maintaining the public instruction during the Borrower's fiscal year.

**Interest Rate:** Wall Street Journal Prime [to adjust daily as applicable]. Interest shall be payable from the day any amount is drawn on the Taxable Revolving Line of Credit. Interest shall be payable monthly on the last business day of the month during the time any disbursement or draw remains outstanding.

**Disbursements/Draws:** The Taxable Revolving Line of Credit is revolving so principal can be drawn and repaid in any amount(s) and/or at any time(s) during the term of the loan, provided that all draws must be within statutory date requirements.

**Closing Costs:** None

**Loan Fees:** The Bank will not charge any origination or application fees

**Collateral:** The Borrower shall pledge taxes for operation and maintenance of the Borrower heretofore levied and other available current fiscal year revenues, including state aids (the "Revenues"), sufficient to pay the Taxable Revolving Line of Credit, together with the interest thereon, when due. The Revenues shall be deposited in a special fund.

**Maturity/Term:** The line is expected to originate on or about October 24, 2014 and mature on or about October 31, 2015 (the "Maturity Date"). The entire principal balance outstanding plus all accrued and unpaid interest is due on the Maturity Date.

New London  
113 W. North Water St.  
P.O. Box 268  
New London, WI 54961  
(920) 982-3300

Clintonville  
60 S. Main St.  
P.O. Box 150  
Clintonville, WI 54929  
(715) 823-6700

Dale  
W9696 State Road 96  
P.O. Box 169  
Dale, WI 54931  
(920) 779-4141

Manawa  
227 S. Bridge St.  
P.O. Box 200  
Manawa, WI 54949  
(920) 596-3300

Waupaca  
101 County Rd. QQ  
P.O. Box 549  
Waupaca, WI 54981  
(715) 256-2500

Cecil  
111 E. Freeborn St.  
P.O. Box 227  
Cecil, WI 54111  
(715) 745-2201







**Amortization:**

N/A

**Prepayment:**

The Taxable Revolving Line of Credit may be repaid in whole or in part at any time without penalty.

**Conditions:**

The Taxable Revolving Line of Credit shall be subject to the following requirements:

- (1) The School Board of the Borrower approves a resolution (the "Resolution") authorizing temporary borrowing pursuant to Section 67.12(8)(a)(1), Wisconsin Statutes at a lawfully called and conducted meeting.
- (2) Quarles & Brady LLP, Bond Counsel to the Borrower, gives an approving legal opinion stating that the Taxable Revolving Line of Credit has been lawfully authorized and is a valid and enforceable obligation of the Borrower in accordance with its terms (subject to reasonable exceptions relating to the rights of creditors)
- (3) A transcript of proceedings (including certifications from the Borrower as to its budget for the current fiscal year, including its tax levy and anticipated state aids, a no-litigation certification and certifications confirming the name and titles of the officers of the borrowing and confirming that all of the loan documents were duly and properly authorized and executed on behalf of the Borrower by such officers) is delivered at the time the Borrower receives its first disbursement or draw on the Taxable Line of Credit.
- (4) The Taxable Revolving Line of Credit is evidenced by a tax and revenue anticipation promissory note (the "Master Note") duly authorized, issued and executed by the Borrower under Section 67.12(8)(a)(1), Wisconsin Statutes. Any disbursements or draws on the Taxable Revolving Line of Credit shall be evidenced by a "Disbursement Request".
- (5) The Borrower provides its most recent audited financial statements and annually thereafter.

All of the aforesaid shall be provided by the Borrower at the Borrower's expense.

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**Expiration of  
Commitment:**

This Proposal shall initially be accepted by official action of the School Board of the Borrower at a meeting duly called, noticed, held and conducted on September 15, 2014 in a manner established by the School Board and required by the pertinent Wisconsin Statutes.

Final approval and usage of the line will be authorized by official action of the School Board of the Borrower at its Annual Meeting duly called, noticed, held and conducted on October 20, 2014 in a manner established by the School Board and required by the pertinent Wisconsin Statutes.

If the Taxable Revolving Line of Credit has not been extended by the Bank to the Borrower for any reason by or on October 27, 2014, this Proposal shall expire.

Very truly yours,

FIRST STATE BANK

Michael Morse - Vice President  
Business Banking Manager

**ACCEPTANCE**

This Proposal as outlined above was accepted by action of the School Board on

\_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
District President

\_\_\_\_\_  
District Clerk

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(715) 256-2509

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111 E. Freeborn St.  
P.O. Box 227  
Cecil, WI 54111  
(715) 745-2201

## Minutes of the August 18, 2014 Board of Education Meeting

Call to Order – Treasurer, Sturm – 6:30 pm – Board Room – 800 Beech Street

Pledge of Allegiance recited

Roll Call: Board members present: Johnson, Strebe, Hebert, Pohl, Rice and Sturm all present.

Verify Publication of Meeting – by Treasurer Sturm

Filling Board Vacancy – one in the Townships Royalton / Mukwa

Applications/Interviews to Fill Board Vacancy by Board Appointment (Voting will be via voice vote). Rick Lowney - not present. Vacancy not filled at this time (possible closed session in future). Position will be re-posted and filled at the September 15<sup>th</sup> meeting.

Election of Vacant Board Officer Positions

President – nominations: Scott Rice – motion by Pohl / Johnson 2<sup>nd</sup>. Other nominations? None.

Motion carried. Mr. Rice moved to President position and led the meeting.

Vice President.... Nominations for Vice President: Helene Pohl. Motion by Sturm / Hebert to nominate Pohl.

Other nominations? None. Motion carried.

Treasurer: (Not a vacant position) remain as Paul Sturm.

Clerk: Nominations for Board Clerk: David Strebe. Motion by Sturm / Johnson to nominate David Strebe. Other nominations? None. Motion carried.

Annual Appointments: - Board Committees:

Buildings and Grounds - Johnson, Hebert

Curriculum – Sturm, Pohl, Hebert

Employee Relations – Sturm, Strebe, Johnson

Finance - Sturm, Pohl, Rice

Human Growth/Development/ Wellness - Hebert, Pohl

Negotiations – Sturm, Strebe, Rice

Policy and Personnel - Pohl, Johnson, Rice

WASB Legislative Contact – Sturm

CESA Convention Delegate - (already past date of convention)

CESA Representative – Pohl

Presentation: Presentation: Pohl – Centers of Excellence – Wolf River Pathways

Helene shared few words: Regional Career Pathways in northeast and spread to our area.

Shiocton, Weyauwega – Fremont, New London, Clintonville. Consortium is asking us to join to offer courses to enable our students to be more employable. Business and Marketing, Technology, industrial manufacturing, health services, etc. New London has offered to cover health services, Business and Marketing, so in turn our school does not have to offer to hire extra staff or divert needed funds since New London offered the class. Latest law passed by the state; our students have the right to take 2 classes; strengthens what the state is trying to do. Not sure how it will be defined. The board needs to make a commitment in September by board resolution. Working currently with the two teachers who would be the focus of the Centers of Excellence and trying to create the opportunities for our students. Worth exploring; hesitant to give commitment at this point. We have a full year to investigate.

Scheduling early or end of day so those other students from outside the district can attend our class. No cost for the students coming in or our students going out. Welding class: there is an investment for updating equipment. Mr. Wolfgram has a series of documents on the website. Hoping that the administration by next meeting will help us solve scheduling etc. I don't envision us moving forward without the cooperation of our staff.

Move by Pohl / Hebert to approve the consent agenda items including Minutes from July 28, 29, and 31, 2014 Board Meetings; the Treasurer's Report: Approve Expenditures checks #71963 - 72002 totaling \$151,039.39 and Receipts totaling \$202,208.15; Resignations: Dan Storch, Business Manager; Connie Sell, Special Educ. Admin. Assistant  
Motion carried.

Public Comments: (Register to Speak Prior to Start of Meeting / Guidelines on Reverse). None

Correspondence: UW Extension – Letter of Appreciation – helping make the farm to school / nutrition education - thank support staff, admin, profess staff – making it very successful.

#### Administrative Reports:

MES Principal: Updated ES Staff Handbook for 2014-2015; Staff, Inservice & Grants Report

HS Principal: Updated HS Staff Handbook for 2014-2015 (should it be labeled Guidebook).

Interim District Administrator: Filled Custodial Position MES, Inservice Schedule, Wis. Schools Rank, FFA Chapter News; hired Deanna Lowney as Elementary School Custodian - train and start Sept. 2<sup>nd</sup>; Inservice schedule is in the board packet – very full schedule; Wis. schools rank 9<sup>th</sup> in the country; FFA Chapter News – reinforcing 3 star goal...based on student / chapter / community development.

Board Comments: Pohl: as a Director of the Manawa school board I was never a part of an investigation on the open meetings incident.

#### Committee Reports:

Policy Committee (Pohl) Exit Interviews to LT Subs & Laid Off Employees – LT Subs after 6 continuous wks and Laid Off Employees will receive Exit Interviews. School Leadership Committee - Ms. Sjoberg - all in attendance interested: TABLED until new D. A. Policy 345.3 Graduation Requirements - Revise Science from 2 credits to 3 credits - Ms. O'Brien. Recommend a change / in board packet. There will be no grandfathering clause (seniors) it will start 2016 school year. If seniors fail to graduate in 2016 they will need three credits of science. New environmental class in curriculum will count in the science credit. Animal science: we need to decide if we're adopting next generation and then submit for approval to DPI. Sept. 8<sup>th</sup> next meeting date at 4:00 pm.

Long Range Planning (Pohl) Alternative Strategies – no formal report. Very fruitful sessions with approx. 20 in attendance. Thank you to all that have participated. Designing a plan and will present it at the Sept. meeting. Sept. 15<sup>th</sup> – celebration at 5:45 p.m. with all the members that participated prior to Sept. 15<sup>th</sup> meeting starts at 6:30 p.m. Prioritization of Strategies; Action Plan Development from Proposed Strategies

Curriculum Committee: (Sturm) Math Textbooks (Carmen O'Brien) – new math textbooks have arrived. Teacher came in from Waupaca who has used that text and inserviced all our staff; all excited to use them. Survey – very well received. Would like to invite this person back but will wait until they use texts first. Laude System / AES – kicking around a number of years. Down to a couple of items. Discussion later in meeting.

Technology Update – (Sturm) voting to approve the contract with McKinstry this evening. Director Dubey is putting purchase orders together for 400 computers and upgrades to the security cameras.

#### Unfinished Business:

Move by Pohl / Sturm to approve Course Options Policy 343.4 (H. Pohl). Motion carried.

Move by Sturm / Johnson to approve Emergency Nursing Services Policy 451.1. Motion carried.

Move by Strebe / Pohl to approve Head Injury and Concussions Policy 453.11. Discussion: President Rice visited with coaching staff and we have the latest head gear. Nice that the board has provided proper equipment. Motion carried.

Move by Sturm / Pohl to approve Mentoring Handbook. Motion carried.

Move by Pohl / Sturm to approve the Coaches Handbook 2014-2015. Motion carried.

Move by Johnson / Strebe to approve the Medication Administration Policy. Motion carried.

Move by Pohl / Strebe to Approve Emergency Procedure Handbook. Motion carried.

#### New Business:

Move by Sturm / Johnson to approve District Administrator Employment Agreement of Dr. Melanie Oppor. Motion carried. Dr. Oppor: very appreciative of the opportunity, born and raised in Manawa and want to give back.

Move by Sturm / Hebert to Award Performance Contracts: HVAC Improvements, Masonry Repair, Security Upgrades, IT Upgrades Subject to Negotiating a Final Agreement between the Parties. Final cost is approximately \$395,000. District's Attorney has reviewed the contract; larger issues of the costs have all been agreed to at this



point. Final agreement was not ready for this meeting. Will enable us to proceed with Technology, heating units and masonry repair at the HS. Motion carried.

Move by Sturm / Strebe to approve Teacher Contract Katie Jo Malczewski, Elementary (Kdgn)Teacher. Motion carried.

Move by Pohl / Sturm to approve Teacher Contract for Wendy Baranczyk, ES Music Teacher. Motion carried.

Move by Sturm / Johnson to approve Teacher Contract for Meria Wright, Elementary Teacher. Motion carried.

Move by Strebe / Pohl to approve Teacher Contract for Amy Bohman, Reading Teacher / Literacy Coach Title I Teacher. Motion carried.

Move by Sturm / Hebert to approve Teacher Contract for Stephanie Wachuta, Elementary Teacher. Motion carried.

Move by Sturm / Johnson to approve Teacher Contract for Cortney Machmueller, Elementary Teacher. Motion carried.

Move by Strebe / Sturm to approve Teacher Contract for Jennifer Rosin, Elementary Teacher. Motion carried.

Move by Strebe / Pohl to approve Teacher Contract for Emily Neuberger, HS Music Teacher. Motion carried.

Move by Pohl / Sturm to approve Teacher Contract for Carol L. Wortz, Special Ed Teacher. Motion carried.

Move by Strebe / Hebert to approve Teacher Contract for Tamara Hoffmann-Kuske, 50% Spec Educ., Jr. HS. Motion carried.

Move by Sturm / Hebert to approve Bus Driver Contract for Valerie Johnson. Motion carried.

Move by Sturm / Strebe to approve Hire of Special Education Aides: Tamara Johnson, EC; Hailee Struck, MES; Lindsay Vanden Langenberg, MES; Jessica Nelson, LWHS; Tina Auman, LWHS; Jana Schabow, LWHS. Motion carried.

Move by Sturm / Johnson to approve Renewal with Auxiant / Tricor Insurance for Employee Health Insurance 2014-2015 School Year. This reflects a 15% increase. Sturm: Last year reflected a 0% increase. Motion carried.

Discussion – Laude System / AES: Mr. Sturm: get a sense from Board if we're going in right direction. Academic Excellence Scholarship provides \$2200 if they maintain a 3.0 or above. Mary Roenz filled in: history goes back 3 years ...students appearing before board members. We don't like the current class rank as it only takes in to account GPA; does not take into c the rigor of their courses. Checked with other school districts that have gone to Laude system, inflation 2, competition 3, valedictorian address and academic scholarship. Combines grade point with a scoring system for courses that meet a certain rigor have to have a min grade point plus honor status. Suma cum laude, magna cum laude and 3<sup>rd</sup> laude status. We recognize all students that have kept a high and taken rigorous course work. We put together a brochure and power point to address the inequity and surveyed the students / comm. Mr. Sturm will address the survey results. We heard students are not happy with current system and proposing laude as it does away with class rank and deals with excellence honors.

Mr. Sturm: suggests where we're at now, we've communicated the scholarship comes down to 1: approve the laude and 2 maintain valedictorian and choose to apply the laude. Maintaining status quo. We should move forward...if there isn't any objection...we would put it forward to Sept....time to think about it...time to talk to your constituents: What year it starts, tie breaking procedures AES, (policy change) and 3<sup>rd</sup> specific composition of how valedictorian is awarded.

1<sup>st</sup> Reading Athletic Coaches Handbook 2014-15 (on Website)

1<sup>st</sup> Reading 345.3 Graduation Requirements (Revised)

1<sup>st</sup> Reading Updated ES Staff Handbook for 2014-2015 (on Website)

1<sup>st</sup> Reading Updated HS Staff Handbook for 2014-2015 (on website)

Next Meeting Dates: September 8, 2014 – Policy & Personnel Committee – Board Room – 4 pm

September 15, 2014 – Regular BOE Meeting – 6:30 pm – Board Room

Move by Sturm / Hebert to adjourn at 8:07 pm. Motion carried.

Jeanne Frazier, Recording Secretary



Minutes of the September 8<sup>th</sup>, 2014 Special Board of Education Meeting

Meeting was called to order at 5:32 p.m. by President Rice. Pres. Rice appointed Vice President Pohl to run the meeting.

Pledge of Allegiance

Roll Call: Strebe, Hebert, Sturm, Rice, Johnson, Pohl present.

Dr. Oppor verified publication of the meeting.

Move by Hebert/Rice to adjourn at 5:36 p.m. and reconvene in closed session pursuant to Section 19.85(1)(c) Wis. Stats., for the purpose of Final Interview of Candidates for the .5 FTE Business Manager Position. Motion carried.

Move by Hebert/Sturm to reconvene in open session at 8:49 p.m. Motion carried.

Move by Johnson/Hebert to adjourn at 8:52 p.m. Motion carried.

Dave Strebe, Clerk

CHECK		BATCH	CHECK	INVOICE		ACCOUNT	PO	
NUMBER	VENDOR	NUMBER	DATE	DESCRIPTION	DESCRIPTION	NUMBER	AMOUNT	
72003	ALLIANT ENERGY	DAWN	08/20/2014	JULY 2014 - HS GAS	GENERAL FUND/GAS FOR	0	108.89	
72003	ALLIANT ENERGY	DAWN	08/20/2014	JULY 2014 - NEW SIGN ELECTRIC	GENERAL FUND/ELECTRI	0	24.56	
72003	ALLIANT ENERGY	DAWN	08/20/2014	JULY 2014 - ES GAS	GENERAL FUND/GAS FOR	0	143.26	
72003	ALLIANT ENERGY	DAWN	08/20/2014	JULY 2014 - ES ELECTRIC	GENERAL FUND/ELECTRI	0	4,907.66	
72003	ALLIANT ENERGY	DAWN	08/20/2014	JULY 2014 - HS ELECTRIC	GENERAL FUND/ELECTRI	0	3,263.74	
72003	ALLIANT ENERGY	DAWN	08/20/2014	JULY 2014 - CONCESSION STAND ELECTRIC	GENERAL FUND/ELECTRI	0	30.56	
Totals for 72003							8,478.67	
72004	B & B AUTO REPAIR	DAWN	08/20/2014	KUBOTA-TIRE TUBES	GENERAL FUND/OPERATI	0	23.69	
Totals for 72004							23.69	
72005	CAMERA CORNER INC	DAWN	08/20/2014	HS-NETWORK CABLE	GENERAL FUND/COMPUTE 8001400003		3,840.00	
Totals for 72005							3,840.00	
72006	C.E.S.A. #6	DAWN	08/20/2014	BRAD JOHNSON - PDP PROCESS REVIEW AND WRITING @ CESA6	GENERAL FUND/PERSONA	0	140.00	
72006	C.E.S.A. #6	DAWN	08/20/2014	14/15-DPI SUPPLIED PI 1202 GRANT - EDUCATOR EFFECTIVENESS (66) SYSTEM USERS	GENERAL FUND/PERSONA	0	5,280.00	
Totals for 72006							5,420.00	
72008	CTL COMPANY, INC.	DAWN	08/20/2014	ES-CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL	0	200.00	
72008	CTL COMPANY, INC.	DAWN	08/20/2014	HS-CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL	0	1,298.85	
72008	CTL COMPANY, INC.	DAWN	08/20/2014	HS-CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL	0	813.72	
72008	CTL COMPANY, INC.	DAWN	08/20/2014	HS-CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL	0	60.60	
72008	CTL COMPANY, INC.	DAWN	08/20/2014	HS-CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL	0	104.02	
72008	CTL COMPANY, INC.	DAWN	08/20/2014	HS-CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL	0	123.34	
72008	CTL COMPANY, INC.	DAWN	08/20/2014	HS-CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL	0	230.95	
72008	CTL COMPANY, INC.	DAWN	08/20/2014	HS-CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL	0	779.31	
72008	CTL COMPANY, INC.	DAWN	08/20/2014	HS-CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL	0	116.54	
72008	CTL COMPANY, INC.	DAWN	08/20/2014	ES-CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL	0	654.55	
72008	CTL COMPANY, INC.	DAWN	08/20/2014	CREDIT-HS-CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL	0	-1,731.80	
Totals for 72008							2,650.08	
72009	GRAICHEN SANITATION	DAWN	08/20/2014	JULY 2014 - CONTAINER SERVICE	GENERAL FUND/OPERATI	0	755.00	
Totals for 72009							755.00	
72010	JR'S WAUPACA TRUE VA	DAWN	08/20/2014	HS-CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL	0	15.99	
72010	JR'S WAUPACA TRUE VA	DAWN	08/20/2014	HS-CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL	0	140.75	
72010	JR'S WAUPACA TRUE VA	DAWN	08/20/2014	HS-CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL	0	197.05	
72010	JR'S WAUPACA TRUE VA	DAWN	08/20/2014	HS-CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL	0	135.47	
72010	JR'S WAUPACA TRUE VA	DAWN	08/20/2014	HS-CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL	0	312.38	
Totals for 72010							801.64	
72011	MASTER ELECTRICAL SE	DAWN	08/20/2014	HS-PROFOSAL #22530R - 1ST DRAW (LABOR AND MATERIAL)	GENERAL FUND/MAINTEN	0	15,985.00	
Totals for 72011							15,985.00	
72012	MENARD'S WEST	DAWN	08/20/2014	JEFF STEVENS-HS CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL	0	414.42	
72012	MENARD'S WEST	DAWN	08/20/2014	CINDY BUTTLES-HS CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL	0	131.91	
Totals for 72012							546.33	
72013	MMC - MULTI MEDIA CH	DAWN	08/20/2014	7/8TH FOOTBALL COACH	GENERAL FUND/PRINTIN	0	39.80	
72013	MMC - MULTI MEDIA CH	DAWN	08/20/2014	FT ELEMENTARY SCHOOL CUSTODIAN	GENERAL FUND/PRINTIN	0	39.80	
72013	MMC - MULTI MEDIA CH	DAWN	08/20/2014	SUB BUS DRIVERS NEEDED - AD FOR 2 WEEKS	GENERAL FUND/PRINTIN	0	79.60	
72013	MMC - MULTI MEDIA CH	DAWN	08/20/2014	SPEC EDUCATION AIDES	GENERAL FUND/PRINTIN	0	39.80	
Totals for 72013							199.00	
72014	WEX BANK - MOBIL	DAWN	08/20/2014	JULY 2014 - FUEL FOR BUSES AND DIST VEHICLES	GENERAL FUND/FUEL-VE	0	330.82	

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
						Totals for 72014	330.82
72015	OFFICEMAX INCORPORAT	DAWN	08/20/2014	CARRIE-HS OFFICE SUPPLIES	GENERAL FUND/GENERAL	0	92.14
72015	OFFICEMAX INCORPORAT	DAWN	08/20/2014	CARRIE-HS OFFICE SUPPLIES	GENERAL FUND/GENERAL	0	728.56
72015	OFFICEMAX INCORPORAT	DAWN	08/20/2014	CARRIE-HS OFFICE SUPPLIES	GENERAL FUND/GENERAL	0	5.70
72015	OFFICEMAX INCORPORAT	DAWN	08/20/2014	JENN KRUEGER-TSHIRT TRANSER	GENERAL FUND/GENERAL	0	118.30
						Totals for 72015	944.70
72016	PANKRATZ, JODY	DAWN	08/20/2014	PROFESSIONAL DEVELOPMENT - FOR MATH DEPT	GENERAL FUND/PERSONA	0	250.00
						Totals for 72016	250.00
72017	PITNEY BOWES INC	DAWN	08/20/2014	DIST/HS OFFICE - 1/4LY POSTAGE METER RENTAL (\$213.54 EACH METER) (JUNE 2014 THRU AUG 2014)	GENERAL FUND/POSTAGE	0	427.08
						Totals for 72017	427.08
72018	WI DEPT OF JUSTICE	DAWN	08/20/2014	JULY 2014 - (1) STEP AND (17) NEW STAFF VERIFICATIONS	GENERAL FUND/DUES AN	0	119.00
72018	WI DEPT OF JUSTICE	DAWN	08/20/2014	JULY 2014 - (1) STEP AND (17) NEW STAFF VERIFICATIONS	COMMUNITY SERVICE FU	0	7.00
						Totals for 72018	126.00
72019	CENTURY LINK	DAWN	08/20/2014	JULY 2014 - ACCESS LINE CHARGE	GENERAL FUND/TELEPHO	0	63.98
						Totals for 72019	63.98
72020	MANAWA AREA CHAMBER	DAWN	08/20/2014	8/25/14 - (2) \$10 GIFT CERTIFICATES FOR 35 YEARS OF SERVICE	GENERAL FUND/GENERAL	0	20.00
						Totals for 72020	20.00
72021	NEWS BOWL USA	DAWN	08/20/2014	NEWS BOWL - 14/15 NEWZ BRAIN/MY BRAIN LICENSE RENEWAL	GENERAL FUND/GENERAL	0	399.00
						Totals for 72021	399.00
72022	POSTMASTER MANAWA	DAWN	08/20/2014	2014/2015 - BULK MAILING "MEET DR. OPPOR"	GENERAL FUND/POSTAGE	0	219.38
						Totals for 72022	219.38
72023	WISCONSIN SCTF	P9	08/29/2014	Payroll accrual	GENERAL FUND/GARNISH	0	57.80
						Totals for 72023	57.80
72024	BESCHTA, DARIN	DAWN	08/28/2014	JV AND VARSITY FOOTBALL OFFICIAL	GENERAL FUND/PERSONA	0	122.00
						Totals for 72024	122.00
72025	BROOKS, BRIAN	DAWN	08/28/2014	JV AND VARSITY FOOTBALL OFFICIAL	GENERAL FUND/PERSONA	0	122.00
						Totals for 72025	122.00
72026	CZECH, JON	DAWN	08/28/2014	JV AND VARSITY FOOTBALL OFFICIAL	GENERAL FUND/PERSONA	0	122.00
						Totals for 72026	122.00
72027	MOE, DALE	DAWN	08/28/2014	VARSITY FOOTBALL OFFICIAL	GENERAL FUND/PERSONA	0	70.00
						Totals for 72027	70.00
72028	MOE, DAVID	DAWN	08/28/2014	VARSITY FOOTBALL OFFICIAL	GENERAL FUND/PERSONA	0	70.00
						Totals for 72028	70.00
72029	WELCH, TIM	DAWN	08/28/2014	JV FOOTBALL OFFICIAL	GENERAL FUND/PERSONA	0	52.00
						Totals for 72029	52.00
72033	BESCHTA, DARIN	DAWN	09/02/2014	JV FOOTBALL OFFICIAL	GENERAL FUND/PERSONA	0	52.00
						Totals for 72033	52.00
72034	CZECH, JON	DAWN	09/02/2014	JV FOOTBALL OFFICIAL	GENERAL FUND/PERSONA	0	52.00
						Totals for 72034	52.00
72035	HOLTZ, JOHN	DAWN	09/02/2014	7/8TH VOLLEYBALL OFFICIAL	COMMUNITY SERVICE FU	0	50.00
						Totals for 72035	50.00

CHECK		BATCH	CHECK	INVOICE	ACCOUNT	PO	
NUMBER	VENDOR	NUMBER	DATE	DESCRIPTION	DESCRIPTION	NUMBER	AMOUNT
72036	MOE, DALE	DAWN	09/02/2014	JV FOOTBALL OFFICIAL	GENERAL FUND/PERSONA	0	52.00
					Totals for 72036		52.00
72037	MOE, DAVID	DAWN	09/02/2014	JV FOOTBALL OFFICIAL	GENERAL FUND/PERSONA	0	52.00
					Totals for 72037		52.00
72038	NCS PEARSON-AIMSWEB	DAWN	09/02/2014	14/15 RENEWAL - AIMSWEB COMPLETE SUBSCRIPTION (34 STUDENTS @ \$6/EACH)	GENERAL FUND/COMPUTE	0	204.00
					Totals for 72038		204.00
72039	POPPY, MICHELLE	DAWN	09/02/2014	7/8TH VOLLEYBALL OFFICIAL	COMMUNITY SERVICE FU	0	50.00
					Totals for 72039		50.00
72040	WASDA	DAWN	09/02/2014	MELANIE OPPOR - 9/24/14 NEW SUPERINTENDENTS WORKSHOP	GENERAL FUND/PERSONA	0	150.00
72040	WASDA	DAWN	09/02/2014	MELANIE OPPOR - (SEPT 24-26, 2014) FALL STATE SUPERINTENDENTS CONFERENCE (RCVD \$25 DISCOUNT)	GENERAL FUND/PERSONA	0	255.00
					Totals for 72040		405.00
72041	WASDA	DAWN	09/02/2014	MELANIE OPPOR - 14/15 AASA MEMBERSHIP DUES (WASDA DUES AND SAM ON-LINE WAS PAID 8/7/14 FOR 14/15)	GENERAL FUND/DUES AN	0	441.00
					Totals for 72041		441.00
72042	HOLLMAN, RUSSELL	DAWN	09/04/2014	VAR/JV VOLLEYBALL OFFICIAL	GENERAL FUND/PERSONA	0	94.00
					Totals for 72042		94.00
72043	HOLTZ, JOHN	DAWN	09/04/2014	VOLLEYBALL OFFICIAL \$55 AND \$20 FOR LINE JUDGE	GENERAL FUND/PERSONA	0	75.00
					Totals for 72043		75.00
72044	POPPY, MICHELLE	DAWN	09/04/2014	VOLLEYBALL OFFICIAL \$55 AND \$20 FOR LINE JUDGE	GENERAL FUND/PERSONA	0	75.00
					Totals for 72044		75.00
72045	STEINGRABER, ANGELA	DAWN	09/04/2014	VAR/JV VOLLEYBALL OFFICIAL	GENERAL FUND/PERSONA	0	94.00
					Totals for 72045		94.00
72046	LEWIS, PATRICK	DMB	09/05/2014	VARSITY FOOTBALL OFFICIAL	GENERAL FUND/PERSONA	0	70.00
					Totals for 72046		70.00
72047	NELSON, LYLE	DMB	09/05/2014	VARSITY FOOTBALL OFFICIAL	GENERAL FUND/PERSONA	0	70.00
					Totals for 72047		70.00
72048	STEINKE, DOUG	DMB	09/05/2014	VARSITY FOOTBALL OFFICIAL	GENERAL FUND/PERSONA	0	70.00
					Totals for 72048		70.00
72049	WILSON, DENNIS	DMB	09/05/2014	VARSITY FOOTBALL OFFICIAL	GENERAL FUND/PERSONA	0	70.00
					Totals for 72049		70.00
72050	WOODS, MICHAEL	DMB	09/05/2014	VARSITY FOOTBALL OFFICIAL	GENERAL FUND/PERSONA	0	70.00
					Totals for 72050		70.00
72051	BAUERNFEIND BUSINESS	DAWN	09/05/2014	(7/27/14 - 8/27/14) MONTHLY COPY FEE (BLACK/COLOR PRINTS)	GENERAL FUND/MAINTEN	0	1,068.73
					Totals for 72051		1,068.73
72052	CENTER ON EDUCATION	DAWN	09/05/2014	LIBRARY - 2014/2015 CAREER LOCKER-EXPIRATION DATE: 9/30/2015 (FORMERLY: WIS CAREERS)	GENERAL FUND/OTHER M	0	1,000.00
					Totals for 72052		1,000.00
72053	C.E.S.A. #5	DAWN	09/05/2014	WAUPACA COUNTY CHARTER SCHOOL - WCCS	SPECIAL EDUCATION FU	0	2,225.50
					Totals for 72053		2,225.50
72054	CINTAS CORPORATION L	DAWN	09/05/2014	HS/ES - MOP SERVICE	GENERAL FUND/OPERATI	0	87.60
72054	CINTAS CORPORATION L	DAWN	09/05/2014	ES - CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL	0	17.28
72054	CINTAS CORPORATION L	DAWN	09/05/2014	HS - CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL	0	515.84



CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
72054	CINTAS CORPORATION L	DAWN	09/05/2014	HS - FLOOR MAT SERVICE	GENERAL FUND/OPERATI	0	113.05
						Totals for 72054	733.77
72055	CUMULUS GLOBAL	DAWN	09/05/2014	14/15 EMAIL BACKUP SYSTEM - GOOGLE MESSAGE DISCOVERY (EXTENDED RETENTION)	GENERAL FUND/ON-LINE	0	682.00
						Totals for 72055	682.00
72056	DECKER INC	DAWN	09/05/2014	HS - TEACHERS DESK OAK TOP	GENERAL FUND/GENERAL	0	603.44
72056	DECKER INC	DAWN	09/05/2014	HS - ROOM SIGNS	GENERAL FUND/GENERAL	0	237.65
72056	DECKER INC	DAWN	09/05/2014	HS - NEW ROOM SIGNS	GENERAL FUND/GENERAL	0	1,341.70
						Totals for 72056	2,182.79
72057	DENNISON BUILDING &	DAWN	09/05/2014	HS - ROOF REPAIR SUPPLIES (JEFF STEVENS)	GENERAL FUND/GENERAL	0	62.44
						Totals for 72057	62.44
72058	DUNNIHOO, ROBIN	DAWN	09/05/2014	VOLLEYBALL FEE FOR 14/15 SCHOOL YEAR	GENERAL FUND/STUDENT	0	30.00
						Totals for 72058	30.00
72059	ERICKSON & ASSOCIATE	DAWN	09/05/2014	INTERIM BILLING - AUDIT FINANCIAL STATEMENTS FOR THE YEAR ENDED 6/30/2014	GENERAL FUND/PERSONA	0	5,000.00
						Totals for 72059	5,000.00
72060	GREEN BOYZ INC	DAWN	09/05/2014	APPLIED FULL FERTILIZER, WEED CONTROL, AND IRON	GENERAL FUND/OPERATI	0	2,100.00
						Totals for 72060	2,100.00
72061	HODEL'S PLUMBING & H	DAWN	09/05/2014	HS - REPR (3) SHOWERS BOYS LOCKER RM & FIRST FLOOR - USED SCHOOL PARTS	GENERAL FUND/MAINTEN	0	95.00
						Totals for 72061	95.00
72062	INTEGRATED SYSTEMS C	DAWN	09/05/2014	SEPTEMBER 2014 - SKYWARD HOSTING SERVICES	GENERAL FUND/PERSONA	0	360.00
						Totals for 72062	360.00
72063	JR'S WAUPACA TRUE VA	DAWN	09/05/2014	VERNON - BUS SUPPLIES	GENERAL FUND/GENERAL	0	3.95
72063	JR'S WAUPACA TRUE VA	DAWN	09/05/2014	HS - NEW KEY MADE FOR LIFT, KEY BROKEN OFF INSIDE	GENERAL FUND/MAINTEN	0	85.00
72063	JR'S WAUPACA TRUE VA	DAWN	09/05/2014	VERNON - BUS SUPPLIES	GENERAL FUND/GENERAL	0	34.05
						Totals for 72063	123.00
72064	J W PEPPER & SON INC	DAWN	09/05/2014	MOLLY - FILE FINDER BOXES; CHORUS MUSIC	GENERAL FUND/GENERAL	0	298.99
						Totals for 72064	298.99
72065	LORGE PLUMBING INC.	DAWN	09/05/2014	HS-CHK WATER HEATER - FOUND AIR IN LINE DUE TO HEATING CONTRACTOR	GENERAL FUND/MAINTEN	0	35.00
						Totals for 72065	35.00
72066	LUEDKE, CARL	DAWN	09/05/2014	REFUND FOOTBALL FEE 14/15 SCHOOL YEAR	GENERAL FUND/STUDENT	0	30.00
						Totals for 72066	30.00
72067	NEW DIMENSIONS MEDIA	DAWN	09/05/2014	14/15-CCC STREAMING MEDIA SOFTWARE AND CONTENT, INCLUDING STEM & ARCHIVAL CONTENT LIBRARIES, SOFTWARE UPDATES	GENERAL FUND/OTHER M	0	795.00
						Totals for 72067	795.00
72068	PREMIER AGENDAS, INC	DAWN	09/05/2014	HS-JIM QUINN - (375) AGENDAS	GENERAL FUND/GENERAL	0	1,133.31
						Totals for 72068	1,133.31
72069	QUALITY CONCRETE & E	DAWN	09/05/2014	HS/ES - REPL AREAS IN SIDEWALK	GENERAL FUND/MAINTEN	0	6,023.54
						Totals for 72069	6,023.54



CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
72070	REMINGTON'S QUALITY	DAWN	09/05/2014	TONY BAUER - VINEGAR FOR CUSTODIANS	GENERAL FUND/GENERAL	0	7.34
72070	REMINGTON'S QUALITY	DAWN	09/05/2014	JIM QUINN - SUPPLIES FOR BUS MEETING	GENERAL FUND/GENERAL	0	39.91
Totals for 72070							47.25
72071	RSCHOOL TODAY/DISTRI	DAWN	09/05/2014	NATE ZIEMER - ACTIVITY SCHEDULER FOR 217 STUDENTS (9/1/14 - 8/31/15)	GENERAL FUND/DUES AN	0	217.00
Totals for 72071							217.00
72072	SCHOLASTIC INC.	DAWN	09/05/2014	7/8TH-JACKIE GAST - (30) SCOPE	GENERAL FUND/PERIODI	0	296.67
72072	SCHOLASTIC INC.	DAWN	09/05/2014	HS-NATE ZIEMER - (25) SCIENCE WORLD	GENERAL FUND/GENERAL	0	254.38
Totals for 72072							551.05
72073	SCHOOL DISTRICT OF B	DAWN	09/05/2014	CROSS COUNTRY INVITATIONAL	GENERAL FUND/DUES AN	0	100.00
Totals for 72073							100.00
72074	SCHOOL DISTRICT OF I	DAWN	09/05/2014	CROSS COUNTRY INVITATIONAL	GENERAL FUND/DUES AN	0	100.00
Totals for 72074							100.00
72075	SCHOOL DISTRICT OF M	DAWN	09/05/2014	VAR VOLLEYBALL TOURNAMENT (VAR \$125 AND JV \$90)	GENERAL FUND/DUES AN	0	215.00
Totals for 72075							215.00
72076	SCHOOL DISTRICT OF N	DAWN	09/05/2014	VAR VOLLEYBALL TOURNAMENT	GENERAL FUND/DUES AN	0	130.00
Totals for 72076							130.00
72077	SCHOOL DISTRICT TOMO	DAWN	09/05/2014	CROSS COUNTRY INVITATIONAL	GENERAL FUND/DUES AN	0	100.00
Totals for 72077							100.00
72078	TORBORGS WAUPACA LUM	DAWN	09/05/2014	HS - CEILING PANELS	GENERAL FUND/GENERAL	0	344.25
72078	TORBORGS WAUPACA LUM	DAWN	09/05/2014	HS - CEILING PANELS	GENERAL FUND/GENERAL	0	42.50
Totals for 72078							386.75
72079	UNEMPLOYMENT INSURAN	DAWN	09/05/2014	AUGUST 2014 - UNEMPLOYMENT	GENERAL FUND/UNEMPLO	0	2,835.07
Totals for 72079							2,835.07
72080	US CELLULAR	DAWN	09/05/2014	AUGUST 2014 - DISTRICT CELL PHONES	GENERAL FUND/TELEPHO	0	127.13
Totals for 72080							127.13
72081	WISNET	DAWN	09/05/2014	14/15 - WISNET MEMBERSHIP; MANAGED FIREWALL SERVICE; LOCAL FILTERING USAGE FEE; LOCAL FILTERING ANNUAL HARDWARE FEE	GENERAL FUND/ON-LINE	0	6,770.00
Totals for 72081							6,770.00
72082	WISCONSIN FFA CENTER	DAWN	09/08/2014	SANDRA CORDES - 2014/2015 FFA AFFILIATION FEE	GENERAL FUND/DUES AN	0	350.00
Totals for 72082							350.00
72083	AMERICAN APPRAISAL A	DAWN	09/09/2014	FIRST PROGRESS INVOICE - APPRAISAL UPDATE OF DESIGNATED ASSETS AS OF 6/30/14	GENERAL FUND/PERSONA	0	570.00
Totals for 72083							570.00
72084	ANDERSON, LESLIE	DAWN	09/09/2014	VAR/JV VOLLEYBALL OFFICIAL	GENERAL FUND/PERSONA	0	94.00
Totals for 72084							94.00
72085	HOLTZ, JOHN	DAWN	09/09/2014	C-TEAM VOLLEYBALL (\$55 FOR GAME \$20 FOR LINE JUDGING)	GENERAL FUND/PERSONA	0	75.00
Totals for 72085							75.00
72086	MMC - MULTI MEDIA CH	DAWN	09/09/2014	MAY 2014 - BOARD MINUTES	GENERAL FUND/PRINTIN	0	318.75
72086	MMC - MULTI MEDIA CH	DAWN	09/09/2014	WOLF PACK EXPRESS DISTRIBUTION	GENERAL FUND/PRINTIN	0	745.00
72086	MMC - MULTI MEDIA CH	DAWN	09/09/2014	AWARD A PERFORMANCE CONTRACT	GENERAL FUND/PRINTIN	0	27.76

CHECK		BATCH CHECK		INVOICE		ACCOUNT		PO	
NUMBER	VENDOR	NUMBER	DATE	DESCRIPTION	DESCRIPTION	NUMBER	AMOUNT		
				AD					
					Totals for 72086		1,091.51		
72087	NORTHERN METAL & ROO DAWN	09/09/2014		HS - ROOFING LABOR AND	GENERAL FUND/MAINTEN	0	536.94		
				MATERIALS TO PATCH (9) HOLES					
				IN THE RUBBER ROOF					
					Totals for 72087		536.94		
72088	POPPY, MICHELLE	DAWN	09/09/2014	C-TEAM VOLLEYBALL (\$55 FOR	GENERAL FUND/PERSONA	0	75.00		
				GAME \$20 FOR LINE JUDGING)					
					Totals for 72088		75.00		
72089	PUTZKIE, JOHN	DAWN	09/09/2014	VAR/JV VOLLEYBALL OFFICIAL	GENERAL FUND/PERSONA	0	94.00		
					Totals for 72089		94.00		
72090	RIVERSIDE TOOL & CAR DAWN	09/09/2014		JEFF STEVENS - (3) HEAVY DUTY	GENERAL FUND/OPERATI	0	45.00		
				LAWN MOWER BLADES					
					Totals for 72090		45.00		
72091	AUGUST WINTER & SONS DAWN	09/10/2014		HS HVAC PROJECT-PARTIAL PYMT	GENERAL FUND/EQUIP/V	0	35,960.96		
				ON THIS INV - (9/10/14 PAID					
				\$35,960.96 WITH A BAL DUE OF					
				\$332,689.04)					
72091	AUGUST WINTER & SONS DAWN	09/10/2014		HS HVAC PROJECT	GENERAL FUND/EQUIP/V	0	223,100.00		
					Totals for 72091		259,060.96		
72092	AUGUST WINTER & SONS DAWN	09/10/2014		STUDY CONDUCTED FOR ENERGY	GENERAL FUND/PERSONA	0	6,000.00		
				EFFICIENT PROJECT					
					Totals for 72092		6,000.00		
72096	HOUGHTON MIFFLIN HAR DAWN	09/10/2014		MATH EXPRESSIONS TEXTBOOK	GENERAL FUND/TEXTBOO 8001400002		3,264.50		
				ORDER - K-8, ALGEBRA I & II,					
				GEOMETRY: ACTIVITY BOOKS,					
				ONLINE INTERACTIVE, RESPONSE					
				TO INTERVENTION, BIG IDEAS					
				COMMON CORE, TEACHER EDITION					
				& RESOURCES, PROFESSIONAL					
				DEVELOPMENT, PRACTICE					
				JOURNALS, ONLINE TEACHER					
				MATERIALS, WEBINAR.					
72096	HOUGHTON MIFFLIN HAR DAWN	09/10/2014		MATH EXPRESSIONS TEXTBOOK	GENERAL FUND/TEXTBOO 8001400002		19,716.00		
				ORDER - K-8, ALGEBRA I & II,					
				GEOMETRY: ACTIVITY BOOKS,					
				ONLINE INTERACTIVE, RESPONSE					
				TO INTERVENTION, BIG IDEAS					
				COMMON CORE, TEACHER EDITION					
				& RESOURCES, PROFESSIONAL					
				DEVELOPMENT, PRACTICE					
				JOURNALS, ONLINE TEACHER					
				MATERIALS, WEBINAR.					
72096	HOUGHTON MIFFLIN HAR DAWN	09/10/2014		MATH EXPRESSIONS TEXTBOOK	GENERAL FUND/TEXTBOO 8001400002		11,251.90		
				ORDER - K-8, ALGEBRA I & II,					
				GEOMETRY: ACTIVITY BOOKS,					
				ONLINE INTERACTIVE, RESPONSE					
				TO INTERVENTION, BIG IDEAS					
				COMMON CORE, TEACHER EDITION					
				& RESOURCES, PROFESSIONAL					
				DEVELOPMENT, PRACTICE					
				JOURNALS, ONLINE TEACHER					
				MATERIALS, WEBINAR.					
72096	HOUGHTON MIFFLIN HAR DAWN	09/10/2014		MATH EXPRESSIONS TEXTBOOK	GENERAL FUND/TEXTBOO 8001400002		299.50		
				ORDER - K-8, ALGEBRA I & II,					
				GEOMETRY: ACTIVITY BOOKS,					

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
				ONLINE INTERACTIVE, RESPONSE TO INTERVENTION, BIG IDEAS COMMON CORE, TEACHER EDITION & RESOURCES, PROFESSIONAL DEVELOPMENT, PRACTICE JOURNALS, ONLINE TEACHER MATERIALS, WEBINAR.			
					Totals for 72096		34,532.20
72097	LA FORCE INC	DAWN	09/10/2014	HS - PARTS FOR JEFF TO INSTALL IN DOOR FOR ROOM 220	GENERAL FUND/GENERAL	0	172.65
72097	LA FORCE INC	DAWN	09/10/2014	DIST KEYS - (3) CUT	GENERAL FUND/GENERAL	0	29.60
72097	LA FORCE INC	DAWN	09/10/2014	HS - CYLINDER FOR LOCK AND (4) KEYS CUT	GENERAL FUND/GENERAL	0	51.60
					Totals for 72097		253.85
72104	TRANE U.S. INC	DAWN	09/10/2014	HVAC PROJECT ROOFTOP UNITS, COOLING COILS, SPLIT SYSTEM AC, ACC, VAV PER ATTACHED QUOTE DATED 5/21/14	GENERAL FUND/EQUIP/V 8001400001		39,489.99
72104	TRANE U.S. INC	DAWN	09/10/2014	HVAC PROJECT ROOFTOP UNITS, COOLING COILS, SPLIT SYSTEM AC, ACC, VAV PER ATTACHED QUOTE DATED 5/21/14	GENERAL FUND/EQUIP/V 8001400001		7,857.17
72104	TRANE U.S. INC	DAWN	09/10/2014	HVAC PROJECT ROOFTOP UNITS, COOLING COILS, SPLIT SYSTEM AC, ACC, VAV PER ATTACHED QUOTE DATED 5/21/14	GENERAL FUND/EQUIP/V 8001400001		59,494.96
72104	TRANE U.S. INC	DAWN	09/10/2014	HVAC PROJECT ROOFTOP UNITS, COOLING COILS, SPLIT SYSTEM AC, ACC, VAV PER ATTACHED QUOTE DATED 5/21/14	GENERAL FUND/EQUIP/V 8001400001		3,409.95
72104	TRANE U.S. INC	DAWN	09/10/2014	HVAC PROJECT ROOFTOP UNITS, COOLING COILS, SPLIT SYSTEM AC, ACC, VAV PER ATTACHED QUOTE DATED 5/21/14	GENERAL FUND/EQUIP/V 8001400001		1,854.91
72104	TRANE U.S. INC	DAWN	09/10/2014	HVAC PROJECT ROOFTOP UNITS, COOLING COILS, SPLIT SYSTEM AC, ACC, VAV PER ATTACHED QUOTE DATED 5/21/14	GENERAL FUND/EQUIP/V 8001400001		985.47
72104	TRANE U.S. INC	DAWN	09/10/2014	HVAC PROJECT ROOFTOP UNITS, COOLING COILS, SPLIT SYSTEM AC, ACC, VAV PER ATTACHED QUOTE DATED 5/21/14	GENERAL FUND/EQUIP/V 8001400001		5,717.00
72104	TRANE U.S. INC	DAWN	09/10/2014	HVAC PROJECT ROOFTOP UNITS, COOLING COILS, SPLIT SYSTEM AC, ACC, VAV PER ATTACHED QUOTE DATED 5/21/14	GENERAL FUND/EQUIP/V 8001400001		47,550.00
72104	TRANE U.S. INC	DAWN	09/10/2014	HVAC PROJECT ROOFTOP UNITS, COOLING COILS, SPLIT SYSTEM AC, ACC, VAV PER ATTACHED QUOTE DATED 5/21/14	GENERAL FUND/EQUIP/V 8001400001		1,218.25
72104	TRANE U.S. INC	DAWN	09/10/2014	HVAC PROJECT ROOFTOP UNITS, COOLING COILS, SPLIT SYSTEM AC, ACC, VAV PER ATTACHED QUOTE DATED 5/21/14	GENERAL FUND/EQUIP/V 8001400001		45,614.78
72104	TRANE U.S. INC	DAWN	09/10/2014	HVAC PROJECT ROOFTOP UNITS, COOLING COILS, SPLIT SYSTEM	GENERAL FUND/EQUIP/V 8001400001		5,568.76

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
				AC, ACC, VAV PER ATTACHED QUOTE DATED 5/21/14			
72104	TRANE U.S. INC	DAWN	09/10/2014	HVAC PROJECT ROOFTOP UNITS, COOLING COILS, SPLIT SYSTEM	GENERAL FUND/EQUIP/V 8001400001		10,371.23
				AC, ACC, VAV PER ATTACHED QUOTE DATED 5/21/14			
72104	TRANE U.S. INC	DAWN	09/10/2014	HVAC PROJECT ROOFTOP UNITS, COOLING COILS, SPLIT SYSTEM	GENERAL FUND/EQUIP/V 8001400001		269.36
				AC, ACC, VAV PER ATTACHED QUOTE DATED 5/21/14			
72104	TRANE U.S. INC	DAWN	09/10/2014	HVAC PROJECT ROOFTOP UNITS, COOLING COILS, SPLIT SYSTEM	GENERAL FUND/EQUIP/V 8001400001		25,067.72
				AC, ACC, VAV PER ATTACHED QUOTE DATED 5/21/14			
72104	TRANE U.S. INC	DAWN	09/10/2014	HVAC PROJECT ROOFTOP UNITS, COOLING COILS, SPLIT SYSTEM	GENERAL FUND/EQUIP/V 8001400001		192.96
				AC, ACC, VAV PER ATTACHED QUOTE DATED 5/21/14			
72104	TRANE U.S. INC	DAWN	09/10/2014	RENEWAIRE UNITS: ERV-1, 2, 3, 4 (PER ATTACHED QUOTE DATED 5/21/14)	GENERAL FUND/EQUIP/V 8001400000		45,750.00
				AC, ACC, VAV PER ATTACHED QUOTE DATED 5/21/14			
72104	TRANE U.S. INC	DAWN	09/10/2014	HVAC PROJECT ROOFTOP UNITS, COOLING COILS, SPLIT SYSTEM	GENERAL FUND/EQUIP/V 8001400001		526.53
				AC, ACC, VAV PER ATTACHED QUOTE DATED 5/21/14			
				Totals for 72104			300,933.04
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	GENERAL FUND/FICA (S	0	5,358.59
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	SPECIAL EDUCATION FU	0	681.64
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	GENERAL FUND/FEDERAL	0	82.50
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	GENERAL FUND/FEDERAL	0	3,107.92
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	SPECIAL EDUCATION FU	0	17.20
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	FOOD SERVICE FUND/FE	0	0.00
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	EMPLOYEE BENIFIT TRU	0	106.00
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	GENERAL FUND/FEDERAL	0	238.77
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	FOOD SERVICE FUND/FE	0	59.00
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	EMPLOYEE BENIFIT TRU	0	50.00
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	GENERAL FUND/FICA (S	0	2,204.53
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	SPECIAL EDUCATION FU	0	14.55
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	FOOD SERVICE FUND/FI	0	54.10
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	EMPLOYEE BENIFIT TRU	0	143.11
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	GENERAL FUND/FICA (S	0	5,358.59
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	SPECIAL EDUCATION FU	0	681.64
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	GENERAL FUND/FICA (S	0	515.60
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	SPECIAL EDUCATION FU	0	3.41
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	FOOD SERVICE FUND/FI	0	12.65
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	EMPLOYEE BENIFIT TRU	0	33.50
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	GENERAL FUND/FICA (S	0	2,204.53
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	SPECIAL EDUCATION FU	0	14.55
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	FOOD SERVICE FUND/FI	0	54.10
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	EMPLOYEE BENIFIT TRU	0	143.11
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	GENERAL FUND/FICA (S	0	515.60
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	SPECIAL EDUCATION FU	0	3.41
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	FOOD SERVICE FUND/FI	0	12.65
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	EMPLOYEE BENIFIT TRU	0	33.50
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	GENERAL FUND/FICA (S	0	1,253.17
201400013	INTERNAL REVENUE SER P9		08/15/2014	Payroll accrual	SPECIAL EDUCATION FU	0	159.41



CHECK		BATCH		CHECK	INVOICE	ACCOUNT	PO	
NUMBER	VENDOR	NUMBER	DATE	DESCRIPTION	DESCRIPTION	NUMBER	AMOUNT	
201400013	INTERNAL REVENUE SER P9	08/15/2014	Payroll accrual	GENERAL FUND/FEDERAL	0	121.67		
201400013	INTERNAL REVENUE SER P9	08/15/2014	Payroll accrual	GENERAL FUND/FEDERAL	0	7,505.31		
201400013	INTERNAL REVENUE SER P9	08/15/2014	Payroll accrual	SPECIAL EDUCATION FU	0	862.85		
201400013	INTERNAL REVENUE SER P9	08/15/2014	Payroll accrual	GENERAL FUND/FICA (S	0	1,253.17		
201400013	INTERNAL REVENUE SER P9	08/15/2014	Payroll accrual	SPECIAL EDUCATION FU	0	159.41		
Totals for 201400013						33,019.74		
201400014	MASSMUTUAL FINANCIAL P9	08/15/2014	Payroll accrual	GENERAL FUND/HARTFOR	0	450.00		
Totals for 201400014						450.00		
201400015	WEA TAX SHELTERED AN P9	08/15/2014	Payroll accrual	GENERAL FUND/WEA TRU	0	1,195.00		
201400015	WEA TAX SHELTERED AN P9	08/15/2014	Payroll accrual	SPECIAL EDUCATION FU	0	5.00		
201400015	WEA TAX SHELTERED AN P9	08/15/2014	Payroll accrual	GENERAL FUND/WEA TRU	0	180.00		
201400015	WEA TAX SHELTERED AN P9	08/15/2014	Payroll accrual	GENERAL FUND/WEA TRU	0	150.00		
201400015	WEA TAX SHELTERED AN P9	08/15/2014	Payroll accrual	SPECIAL EDUCATION FU	0	100.00		
Totals for 201400015						1,630.00		
201400016	WEA MEMBER BENEFIT T P9	08/15/2014	Payroll accrual	GENERAL FUND/WEA TRU	0	215.00		
201400016	WEA MEMBER BENEFIT T P9	08/15/2014	Payroll accrual	GENERAL FUND/WEA TRU	0	57.18		
201400016	WEA MEMBER BENEFIT T P9	08/15/2014	Payroll accrual	GENERAL FUND/WEA TRU	0	4.34		
Totals for 201400016						276.52		
201400017	WISCONSIN DEPT OF RE P9	08/15/2014	Payroll accrual	GENERAL FUND/STATE I	0	82.50		
201400017	WISCONSIN DEPT OF RE P9	08/15/2014	Payroll accrual	GENERAL FUND/STATE I	0	1,345.10		
201400017	WISCONSIN DEPT OF RE P9	08/15/2014	Payroll accrual	SPECIAL EDUCATION FU	0	8.52		
201400017	WISCONSIN DEPT OF RE P9	08/15/2014	Payroll accrual	FOOD SERVICE FUND/ST	0	0.00		
201400017	WISCONSIN DEPT OF RE P9	08/15/2014	Payroll accrual	EMPLOYEE BENIFIT TRU	0	26.47		
201400017	WISCONSIN DEPT OF RE P9	08/15/2014	Payroll accrual	GENERAL FUND/STATE I	0	10.00		
201400017	WISCONSIN DEPT OF RE P9	08/15/2014	Payroll accrual	GENERAL FUND/STATE I	0	3,808.46		
201400017	WISCONSIN DEPT OF RE P9	08/15/2014	Payroll accrual	SPECIAL EDUCATION FU	0	447.54		
Totals for 201400017						5,728.59		
201400018	WISCONSIN RETIREMENT R9	08/15/2014	Payroll accrual	GENERAL FUND/WI RETI	0	6,373.90		
201400018	WISCONSIN RETIREMENT R9	08/15/2014	Payroll accrual	SPECIAL EDUCATION FU	0	816.58		
201400018	WISCONSIN RETIREMENT R9	08/15/2014	Payroll accrual	GENERAL FUND/WI RETI	0	2,103.40		
201400018	WISCONSIN RETIREMENT R9	08/15/2014	Payroll accrual	SPECIAL EDUCATION FU	0	13.77		
201400018	WISCONSIN RETIREMENT R9	08/15/2014	Payroll accrual	FOOD SERVICE FUND/WI	0	61.09		
201400018	WISCONSIN RETIREMENT R9	08/15/2014	Payroll accrual	GENERAL FUND/WI RETI	0	2,103.40		
201400018	WISCONSIN RETIREMENT R9	08/15/2014	Payroll accrual	SPECIAL EDUCATION FU	0	13.77		
201400018	WISCONSIN RETIREMENT R9	08/15/2014	Payroll accrual	FOOD SERVICE FUND/WI	0	61.09		
201400018	WISCONSIN RETIREMENT R9	08/15/2014	Payroll accrual	GENERAL FUND/WI RETI	0	6,373.90		
201400018	WISCONSIN RETIREMENT R9	08/15/2014	Payroll accrual	SPECIAL EDUCATION FU	0	816.58		
Totals for 201400018						18,737.48		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	GENERAL FUND/FEDERAL	0	122.25		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	GENERAL FUND/FICA (S	0	415.65		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	SPECIAL EDUCATION FU	0	74.40		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	GENERAL FUND/FICA (S	0	7,578.02		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	SPECIAL EDUCATION FU	0	916.70		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	FOOD SERVICE FUND/FI	0	0.82		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	COMMUNITY SERVICE FU	0	4.19		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	EMPLOYEE BENIFIT TRU	0	128.80		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	GENERAL FUND/FICA (S	0	7,578.02		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	SPECIAL EDUCATION FU	0	916.70		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	FOOD SERVICE FUND/FI	0	0.82		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	COMMUNITY SERVICE FU	0	4.19		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	EMPLOYEE BENIFIT TRU	0	128.80		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	GENERAL FUND/FEDERAL	0	10,535.54		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	SPECIAL EDUCATION FU	0	1,290.63		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	FOOD SERVICE FUND/FE	0	0.00		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	COMMUNITY SERVICE FU	0	0.00		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	EMPLOYEE BENIFIT TRU	0	116.56		



CHECK		BATCH	CHECK	INVOICE		ACCOUNT	PO	
NUMBER	VENDOR	NUMBER	DATE	DESCRIPTION	DESCRIPTION	NUMBER	AMOUNT	
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	GENERAL FUND/FICA (S	0	1,772.26		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	SPECIAL EDUCATION FU	0	214.39		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	FOOD SERVICE FUND/FI	0	0.19		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	COMMUNITY SERVICE FU	0	0.98		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	EMPLOYEE BENIFIT TRU	0	30.14		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	GENERAL FUND/FEDERAL	0	63.64		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	SPECIAL EDUCATION FU	0	2.90		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	GENERAL FUND/FICA (S	0	97.34		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	SPECIAL EDUCATION FU	0	17.40		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	GENERAL FUND/FICA (S	0	415.65		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	SPECIAL EDUCATION FU	0	74.40		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	GENERAL FUND/FICA (S	0	97.34		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	SPECIAL EDUCATION FU	0	17.40		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	GENERAL FUND/FEDERAL	0	10.00		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	GENERAL FUND/FICA (S	0	1,772.26		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	SPECIAL EDUCATION FU	0	214.39		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	FOOD SERVICE FUND/FI	0	0.19		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	COMMUNITY SERVICE FU	0	0.98		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	EMPLOYEE BENIFIT TRU	0	30.14		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	GENERAL FUND/FEDERAL	0	410.44		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	SPECIAL EDUCATION FU	0	420.00		
201400027	INTERNAL REVENUE SER P9	08/29/2014	Payroll accrual	EMPLOYEE BENIFIT TRU	0	50.00		
Totals for 201400027						35,524.52		
201400028	MASSMUTUAL FINANCIAL P9	08/29/2014	Payroll accrual	GENERAL FUND/HARTFOR	0	710.00		
201400028	MASSMUTUAL FINANCIAL P9	08/29/2014	Payroll accrual	GENERAL FUND/HARTFOR	0	450.00		
Totals for 201400028						1,160.00		
201400029	WEA TAX SHELTERED AN P9	08/29/2014	Payroll accrual	GENERAL FUND/WEA TRU	0	100.00		
201400029	WEA TAX SHELTERED AN P9	08/29/2014	Payroll accrual	SPECIAL EDUCATION FU	0	100.00		
201400029	WEA TAX SHELTERED AN P9	08/29/2014	Payroll accrual	GENERAL FUND/WEA TRU	0	380.00		
Totals for 201400029						580.00		
201400030	WEA MEMBER BENEFIT T P9	08/29/2014	Payroll accrual	GENERAL FUND/WEA TRU	0	4.34		
201400030	WEA MEMBER BENEFIT T P9	08/29/2014	Payroll accrual	GENERAL FUND/WEA TRU	0	57.18		
201400030	WEA MEMBER BENEFIT T P9	08/29/2014	Payroll accrual	GENERAL FUND/WEA TRU	0	90.00		
Totals for 201400030						151.52		
201400031	WISCONSIN DEPT OF RE P9	08/29/2014	Payroll accrual	GENERAL FUND/STATE I	0	122.25		
201400031	WISCONSIN DEPT OF RE P9	08/29/2014	Payroll accrual	GENERAL FUND/STATE I	0	21.65		
201400031	WISCONSIN DEPT OF RE P9	08/29/2014	Payroll accrual	SPECIAL EDUCATION FU	0	0.00		
201400031	WISCONSIN DEPT OF RE P9	08/29/2014	Payroll accrual	GENERAL FUND/STATE I	0	5,125.06		
201400031	WISCONSIN DEPT OF RE P9	08/29/2014	Payroll accrual	SPECIAL EDUCATION FU	0	624.83		
201400031	WISCONSIN DEPT OF RE P9	08/29/2014	Payroll accrual	FOOD SERVICE FUND/ST	0	0.00		
201400031	WISCONSIN DEPT OF RE P9	08/29/2014	Payroll accrual	COMMUNITY SERVICE FU	0	0.00		
201400031	WISCONSIN DEPT OF RE P9	08/29/2014	Payroll accrual	EMPLOYEE BENIFIT TRU	0	27.30		
Totals for 201400031						5,921.09		
201400032	WISCONSIN RETIREMENT R9	08/29/2014	Payroll accrual	GENERAL FUND/WI RETI	0	428.97		
201400032	WISCONSIN RETIREMENT R9	08/29/2014	Payroll accrual	SPECIAL EDUCATION FU	0	84.00		
201400032	WISCONSIN RETIREMENT R9	08/29/2014	Payroll accrual	GENERAL FUND/WI RETI	0	428.97		
201400032	WISCONSIN RETIREMENT R9	08/29/2014	Payroll accrual	SPECIAL EDUCATION FU	0	84.00		
201400032	WISCONSIN RETIREMENT R9	08/29/2014	Payroll accrual	GENERAL FUND/WI RETI	0	8,432.65		
201400032	WISCONSIN RETIREMENT R9	08/29/2014	Payroll accrual	SPECIAL EDUCATION FU	0	840.47		
201400032	WISCONSIN RETIREMENT R9	08/29/2014	Payroll accrual	FOOD SERVICE FUND/WI	0	0.93		
201400032	WISCONSIN RETIREMENT R9	08/29/2014	Payroll accrual	GENERAL FUND/WI RETI	0	8,432.65		
201400032	WISCONSIN RETIREMENT R9	08/29/2014	Payroll accrual	SPECIAL EDUCATION FU	0	840.47		
201400032	WISCONSIN RETIREMENT R9	08/29/2014	Payroll accrual	FOOD SERVICE FUND/WI	0	0.93		
Totals for 201400032						19,574.04		

In August, the (ACH) checks on the following 2 pages were not posted at the time of the Board meeting. All of the checks in this report are included in the grand total at the bottom of the next page.

CHECK		BATCH	CHECK	INVOICE	ACCOUNT	PO	
NUMBER	VENDOR	NUMBER	DATE	DESCRIPTION	DESCRIPTION	NUMBER	AMOUNT
201400019	AUXIANT	DAWN	07/31/2014	RX CLAIMS (7/1/14 THRU 7/31/14)	EMPLOYEE BENIFIT TRU	0	532.37
201400019	AUXIANT	DAWN	07/31/2014	RX CLAIMS (7/1/14 THRU 7/31/14)	GENERAL FUND/SELF FU	0	5,894.37
201400019	AUXIANT	DAWN	07/31/2014	HEALTH CLAIMS (7/1/14 THRU 7/31/14)	EMPLOYEE BENIFIT TRU	0	424.36
201400019	AUXIANT	DAWN	07/31/2014	HEALTH CLAIMS (7/1/14 THRU 7/31/14)	GENERAL FUND/SELF FU	0	16,927.55
201400019	AUXIANT	DAWN	07/31/2014	JULY 2014 - HEALTH PREMIUMS	EMPLOYEE BENIFIT TRU	0	1,405.68
201400019	AUXIANT	DAWN	07/31/2014	JULY 2014 - HEALTH PREMIUMS	GENERAL FUND/SELF FU	0	23,190.68
Totals for 201400019							48,375.01
201400020	DELTA DENTAL OF WISC	DAWN	07/31/2014	JULY 2014 - DENTAL PREMIUMS	EMPLOYEE BENIFIT TRU	0	26.46
201400020	DELTA DENTAL OF WISC	DAWN	07/31/2014	JULY 2014 - DENTAL PREMIUMS	GENERAL FUND/SELF FU	0	277.83
201400020	DELTA DENTAL OF WISC	DAWN	07/31/2014	DENTAL CLAIMS (7/1/14 THRU 7/31/14)	EMPLOYEE BENIFIT TRU	0	1,002.90
201400020	DELTA DENTAL OF WISC	DAWN	07/31/2014	DENTAL CLAIMS (7/1/14 THRU 7/31/14)	GENERAL FUND/SELF FU	0	7,973.84
201400020	DELTA DENTAL OF WISC	DAWN	07/31/2014	AUG 2014 - VISION PREMIUM	GENERAL FUND/VISION	0	705.42
Totals for 201400020							9,986.35
201400021	EMPLOYEE BENEFITS CO	DAWN	07/31/2014	AUTO DEBIT TO EBC: (MED \$599) EFFECTIVE DATE 7/3/14	GENERAL FUND/FLEX PL	0	599.00
201400021	EMPLOYEE BENEFITS CO	DAWN	07/31/2014	AUTO DEBIT TO EBC: (MED \$270) EFFECTIVE DATE 7/10/14	GENERAL FUND/FLEX PL	0	270.00
201400021	EMPLOYEE BENEFITS CO	DAWN	07/31/2014	AUTO DEBIT TO EBC: (MED \$269.86) EFFECTIVE DATE 7/24/14	GENERAL FUND/FLEX PL	0	269.86

CHECK		BATCH	CHECK	INVOICE	ACCOUNT	PO	
NUMBER	VENDOR	NUMBER	DATE	DESCRIPTION	DESCRIPTION	NUMBER	AMOUNT
201400021	EMPLOYEE BENEFITS CO	DAWN	07/31/2014	AUTO DEBIT TO EBC: (MED \$495.70) EFFECTIVE DATE 7/31/14	GENERAL FUND/FLEX PL	0	495.70
Totals for 201400021							1,634.56
201400022	HEALTH PAYMENT SYSTE	DAWN	07/31/2014	HEALTH CLAIMS (7/1/14 THRU 7/31/14)	EMPLOYEE BENIFIT TRU	0	849.59
201400022	HEALTH PAYMENT SYSTE	DAWN	07/31/2014	HEALTH CLAIMS (7/1/14 THRU 7/31/14)	GENERAL FUND/SELF FU	0	110,062.24
Totals for 201400022							110,911.83
201400023	MAGIC WRIGHTER INC	DAWN	07/31/2014	JUNE 2014 - (8) INTERNET PAYMENT TRANSACTIONS	GENERAL FUND/PERSONA	0	3.20
Totals for 201400023							3.20
201400024	MANNATEC - FDR	DAWN	07/31/2014	(6/4/14 THRU 6/25/14) "THE STORE" CHARGES FOR KUBOTA FUEL	GENERAL FUND/FUEL-VE	0	149.37
Totals for 201400024							149.37
201400025	UNUM LIFE INSURANCE	DAWN	07/31/2014	JULY 2014 - ADDTL LIFE INS	GENERAL FUND/LIFE IN	0	396.21
201400025	UNUM LIFE INSURANCE	DAWN	07/31/2014	JULY 2014 - LIFE/LTD/ADDTL STD	GENERAL FUND/LIFE IN	0	838.81
201400025	UNUM LIFE INSURANCE	DAWN	07/31/2014	JULY 2014 - LIFE/LTD/ADDTL STD	GENERAL FUND/LTD INS	0	838.90
201400025	UNUM LIFE INSURANCE	DAWN	07/31/2014	JULY 2014 - LIFE/LTD/ADDTL STD	GENERAL FUND/STD INS	0	538.31
Totals for 201400025							2,612.23
201400026	BMC MASTERCARD	DMB	07/31/2014	JULY 2014 - MASTERCARD PAYMENT	GENERAL FUND/PERSONA	0	135.00
201400026	BMC MASTERCARD	DMB	07/31/2014	JULY 2014 - MASTERCARD PAYMENT	GENERAL FUND/GENERAL	0	16.70
201400026	BMC MASTERCARD	DMB	07/31/2014	JULY 2014 - MASTERCARD PAYMENT	GENERAL FUND/OBJECTS	0	34.55
201400026	BMC MASTERCARD	DMB	07/31/2014	JULY 2014 - MASTERCARD PAYMENT	GENERAL FUND/GENERAL	0	125.45
201400026	BMC MASTERCARD	DMB	07/31/2014	JULY 2014 - MASTERCARD PAYMENT	GENERAL FUND/TEXTBOO	0	109.60
201400026	BMC MASTERCARD	DMB	07/31/2014	JULY 2014 - MASTERCARD PAYMENT	GENERAL FUND/PERSONA	0	295.00
201400026	BMC MASTERCARD	DME	07/31/2014	JULY 2014 - MASTERCARD PAYMENT	GENERAL FUND/DUES AN	0	650.00
201400026	BMC MASTERCARD	DMB	07/31/2014	JULY 2014 - MASTERCARD PAYMENT	GENERAL FUND/TEXTBOO	0	123.94
201400026	BMC MASTERCARD	DMB	07/31/2014	JULY 2014 - MASTERCARD PAYMENT	GENERAL FUND/TEXTBOO	0	188.49
201400026	BMC MASTERCARD	DMB	07/31/2014	JULY 2014 - MASTERCARD PAYMENT	GENERAL FUND/GENERAL	0	53.00
201400026	BMC MASTERCARD	DMB	07/31/2014	JULY 2014 - MASTERCARD PAYMENT	GENERAL FUND/GENERAL	0	207.40
201400026	BMC MASTERCARD	DMB	07/31/2014	JULY 2014 - MASTERCARD PAYMENT	GENERAL FUND/GENERAL	0	639.85
Totals for 201400026							2,578.98

Grand Total \$982,423.02



VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	REF	CATALOG	DISCOUNT DESCRIPTION	DISC AMT	DISC AMT	ADJUSTMENT DESCRIPTION	LQ	QTY	ADJ AMT	CHECK NBR	INVOICE AMOUNT	LINE AMOUNT
CREDITCA001	BMO MASTERCARD	July Report - unavailable in August Detail	JULY-MASTERCARD00000 00000000000 DMB	BNKO	JULY 2014 - MASTERCARD PAYMENT	H	07/31/2014	07/31/2014	W		\$2,578.98	
10			HELENE POHL-8/2/14 2014 SUMMER LEADERSHIP INSTITUTE @ CROWNE PLAZA, MADISON - WASB					1.00		201400026	\$2,578.98	\$135.00
20			CORRIE ZIEMER-SUPPLIES FOR VOLLEYBALL CAMP - MIDWEST VOLLEYBALL					1.00			\$51.25	
30			CARRIE-HS STAFF PARKING PERMIT HANGERS - ANGELUS PACIFIC CO					1.00			\$125.45	
40			GUIDANCE- (1) SPANISH BOOK FOR STUDENT-2ND SEMESTER - BARNES & NOBLE					1.00			\$109.60	
50			DAN WOLFGRAH-14/15 NEW BUILDING ADMIN PROGRAM - AWSA					1.00			\$295.00	
250			DAN WOLFGRAH-INTRO MEMBERSHIP & NAESP INDIVIDUAL MEMBERSHIP - AWSA					1.00			\$650.00	
280			JACKIE GAST/VAL PARI-JH ENGLISH BOOKS - AMAZON					1.00			\$123.94	
290			JIM ROENZ-HS ENGLISH BOOKS - AMAZON					1.00			\$188.49	
300			TAMMY-7/16/14 FOOD FOR ADMIN MTG - SUBWAY					1.00			\$53.00	
320			TAMMY-THE ART OF COACHING; EVOCATIVE COACHING; INSTRUCTIONAL COACHING; DATA ANALYSIS; STRATEGIES PROF DEV; MANILA FOLDERS - AMAZON					1.00			\$207.40	
340			JEFF STEVENS-JULY 7, 9, 11, & 15, 2014 - HS CUSTODIAL SUPPLIES - FLEET FARM					1.00			\$639.85	

TOTAL NUMBER OF HISTORY INVOICES: 1											
1 WIRE TRAN CHECK INVOICES											
TOTAL INVOICES: 1											
BANK TOTALS: BANK BNKO											
BANK ACCOUNT # ** A 711100											
INVOICE AMOUNT NET AMOUNT											
\$2,578.98 \$2,578.98											

July Total

Name	Reference	Trans Date	Description	Post Date	Amount
DISTRICT OFFICE	AUG-RETIREE INS	08/04/2014	AUG 2014 RETIREE INS	08/04/2014	2,401.86
			Totals for 17510		2,401.86
LITTLE WOLF HIGH SCH	HS-ADULT PASSES	08/04/2014	ADULT ATHLETIC PASSES	08/31/2014	125.00
			Totals for 17514		125.00
CITY OF MANAWA	CITY-MOBILE HOME TAX	08/07/2014	MOBILE HOME TAXES	08/31/2014	2,322.90
			Totals for 17515		2,322.90
QBE A&H LLC CLAIMS	REFUND-QBE	08/07/2014	REFUND CLAIMS OVER DEDUCTIBLE	08/31/2014	79.06
			Totals for 17516		79.06
COMMUNITY FOUNDATION	HEINKE SCHOLARSHIP	08/07/2014	MAY 2014-DORIS HEINKE SCHOLARSHIP	08/31/2014	1,118.73
			Totals for 17517		1,118.73
LITTLE LAMBS CHILD C	LITTLE LAMB BUS TRIP	08/07/2014	7/18/14 BUS TRIP: MONKEY JOES @ APPLETON	08/31/2014	178.63
			Totals for 17518		178.63
QBE A&H LLC CLAIMS	REFUND - QBE	08/12/2014	REFUND CLAIMS OVER DEDUCTIBLE	08/31/2014	593.49
			Totals for 17519		593.49
SERVE YOU	REBATE-SERVE YOU	08/12/2014	1ST QTR 2014-PRESCRIPTION DRUG CLAIMS -	08/31/2014	504.00
			Totals for 17520		504.00
LITTLE WOLF HIGH SCH	ST PAUL SPORTS FEE	08/14/2014	ST PAULS-FOOTBALL FEE	08/31/2014	30.00
LITTLE WOLF HIGH SCH	ATHLETIC PASSES	08/14/2014	ADULT ATHLETIC PASSES	08/31/2014	50.00
			Totals for 17521		80.00
COUNTY OF WAUPACA	COUNTY-FINAL TAXES	08/18/2014	13/14 FINAL TAXES FOR ALL MUNICIPALITIES	08/31/2014	981,128.78
			Totals for 17522		981,128.78
LITTLE LAMBS CHILD C	LITTLE LAMB-BUS TRIP	08/18/2014	8/1/14 BUS TRIP: BUILD A BEAR WORKSHOP @	08/31/2014	168.88
			Totals for 17523		168.88
AUGUST WINTER & SONS	AUGUST WINTER-RECYCL	08/19/2014	SCHOOL SHARE OF ALTER METAL RECYCLING CH	08/31/2014	2,110.83
			Totals for 17524		2,110.83
AUXIANT	AUXIANT-REFUND	08/20/2014	REFUND CLAIMS OVER DEDUCTIBLE	08/31/2014	2,636.97
			Totals for 17525		2,636.97
CITY OF MANAWA	CITY-SUMMER REC BUS	08/20/2014	2014 SUMMER REC BUS MILEAGE & FUEL	08/31/2014	505.07
			Totals for 17526		505.07
DEPT OF PUBLIC INSTR	DPI AIDS REGISTER	08/25/2014	13/14-IDEA PRESCHOOL ENTITLEMENT	08/31/2014	8,170.30
DEPT OF PUBLIC INSTR	DPI AIDS REGISTER	08/25/2014	13/14-ESEA TITLE I - A BASIC GRANT (LEA)	08/31/2014	42,979.00
DEPT OF PUBLIC INSTR	DPI AIDS REGISTER	08/25/2014	13/14-ESEA TITLE I - A BASIC GRANT (LEA)	08/31/2014	62,268.00
			Totals for 17513		113,417.30
LITTLE WOLF HIGH SCH	ST PAUL SPORTS FEE	08/25/2014	ST PAUL ATHLETIC FEE	08/31/2014	45.00
			Totals for 17527		45.00
LITTLE WOLF HIGH SCH	HS-ATHLETIC PASSES	08/28/2014	ATHLETIC PASSES	08/31/2014	460.00
			Totals for 17528		460.00
LITTLE WOLF HIGH SCH	VAR FOOTBALL GAME	08/29/2014	8/28/14 VAR FOOTBALL ADMISSIONS	08/31/2014	393.00
LITTLE WOLF HIGH SCH	ATHLETIC PASSES	08/29/2014	STUDENT ATHLETIC PASSES	08/31/2014	25.00
LITTLE WOLF HIGH SCH	ATHLETIC PASSES	08/29/2014	ADULT ATHLETIC PASSES	08/31/2014	100.00
			Totals for 17529		518.00
DISTRICT WIDE	FOOD SERVICE	08/29/2014	FOOD \$	08/31/2014	2,298.00
			Totals for 17530		2,298.00
DISTRICT WIDE	AUG FOOD EFUNDS	08/31/2014	FOOD EFUNDS - AUG 2014	08/31/2014	185.00
			Totals for 17512		185.00
			Total for Cash Receipts		1,110,877.50



**SCHOOL DISTRICT OF MANAWA  
MONTHLY BUDGET UPDATE  
GENERAL FUND 10  
AS OF AUGUST 30, 2014**

	2014-2015 BUDGET	MONTH TO-DATE	YEAR TO-DATE	BUDGET BALANCE
<b>REVENUES</b>				
OPERATING TRANSFER IN	500	0	0	\$ (500)
LOCAL SOURCES	2,628,559.00	9,019.88	9,451.40	\$ (2,619,108)
INTERDISTRICT PAYMENTS	220,000.00	0	0	\$ (220,000)
STATE REVENUE	4,524,191.00	0	0	\$ (4,524,191)
FEDERAL REVENUE	160,000.00	0	0	\$ (160,000)
SALE OR LOSS OF ASSETS	5,000.00	0	0	\$ (5,000)
OTHER REVENUE	23,000.00	2,110.83	2,571.72	\$ (20,428)
TOTAL REVENUES				
	\$ 7,561,250	\$ 11,131	\$ 12,023	\$ (7,549,227)
<b>EXPENDITURES</b>				
UNDIFFERENTIATED CURR.				
REGULAR CURRICULUM	1,765,854.61	67,189.42	68,242.85	\$ 1,697,612
VOCATIONAL CURRICULUM	1,558,111.24	58,361.79	58,752.39	\$ 1,499,359
PHYSICAL CURRICULUM	168,354.30	8,643.84	8,643.84	\$ 159,710
CO-CURRICULAR	171,089.59	7,218.62	7,218.62	\$ 163,871
PUPIL SERVICES	90,778.23	4,854.67	4,924.67	\$ 85,854
INSTRUCTIONAL STAFF SERV	82,824.44	10,724.94	14,481.27	\$ 68,343
GENERAL ADMINISTRATION	225,272.39	19,514.79	24,101.74	\$ 201,171
BUILDING ADMINISTRATION	357,066.12	23,336.47	28,746.70	\$ 328,319
BUSINESS ADMINISTRATION	384,832.30	44,067.47	55,735.95	\$ 329,096
CENTRAL SERVICES	1,164,075.67	102,456.84	141,041.20	\$ 1,023,034
INSURANCE & JUDGMENTS	273,266.29	21,443.86	57,575.03	\$ 215,691
DEBT SERVICES	110,000.00	1,986.76	97,834.76	\$ 12,165
OTHER SUPPORT	500			\$ 500
INTERFUND TRANSFERS			99	\$ (99)
GENERAL TUITION PAYMENTS	590,634.02			\$ 590,634
	523,000.00			\$ 523,000
TOTAL EXPENDITURES				
	\$ 7,465,659	\$ 369,799	\$ 567,398	\$ 6,898,261
NET TOTALS				
	\$ 95,591		\$ (555,375)	



2604686

LITTLE WOLF HIGH SCHOOL  
ATTN PRINCIPAL  
515 E 4TH ST  
MANAWA, WI 54949-9230

Dear Principal,

Congratulations! We are excited to present your 2014 Take Charge of Education® check.

Thanks to parents, teachers and other supporters in your community, your school is benefiting from Take Charge of Education. Every time they shop with their REDcard®, Target® donates 1% of purchases at Target and Target.com to the eligible K-12 school they have designated.

Please cash this check and use it for what you need. Turn it into books, field trips, art supplies or new technology. Then tell us your story. We love to hear what schools like yours are able to do with these funds. Send us an email at [Community.Relations@Target.com](mailto:Community.Relations@Target.com).

Target is on track to give \$1 billion for education by the end of 2015 and we're thrilled you are part of this. To learn more about the program and how to engage additional support in your community, visit [Target.com/TCOE](http://Target.com/TCOE).

Please note two changes regarding Take Charge of Education donations to your school:

- Beginning in February 2015, your Take Charge of Education check will be issued in February rather than in September.
- As of April 1, 2014, the 1% donation from Target Visa Credit Card purchases made at locations other than Target and Target.com was discontinued; Target guests can continue to designate 1% of Target REDcard purchases made at Target and Target.com.

Congratulations and best wishes for another successful school year.


Sincerely,

*Laysha Ward*

Laysha Ward  
President, Community Relations

\*Some restrictions apply. See reverse for details.

The face of this document has a security background and micro printing in the signature line.



**TARGET**  
Take Charge of Education  
Mail Stop 5CF  
PO BOX 59214  
Minneapolis, MN 55459-0214

**take charge of education**


2604686  
CHECK NO.

82-164  
1021

DATE	AMOUNT
08/25/2014	*\$197.10

VOID AFTER 7 MONTHS

Pay to the order of **LITTLE WOLF HIGH SCHOOL**



108773  
Aspen, Colorado 81051

*[Signature]*

Senior Vice President, Target Corporation

⑈ 2604686 ⑈ ⑆ 102101645 ⑆ 126400037738 ⑈

Zoetis Inc.  
100 Campus Drive  
Florham Park, NJ 07932  
866-611-2626

August 2014

For Animals. For Health. For You.

*for board approval, please*  
*WSP*

**zoetis**



WI0140  
SANDRA PIECHOWSKI CORDES  
MANAWA LITTLE WOLF HS FFA  
515 E 4TH ST  
MANAWA WI 54949-9230

Dear FFA Advisor,

Thank you for your continued support and for the important work your organization does to make a strong tradition stronger by preparing young people for a future in American agriculture.

I'm pleased to report that the Zoetis Industry Support Program had another successful year. This year, participants in the program helped contribute more than \$1.1 million to local FFA chapters across the country.

These donations are possible only because of the generosity of our customers. Each contributing veterinarian and animal health reseller specifically selected FFA to receive a donation on his or her behalf to support the development of individual FFA chapters across the country.

Enclosed is a check we are sending on behalf of our customers who selected your FFA chapter to receive their donation.

United Veterinary Service - \$250.00

*FFA: Leadership Training*

Please contact the business(es) above and schedule a time to thank them for their donation to your chapter. If you have an upcoming chapter meeting, that would be an ideal venue for you to officially accept the donation.

We're truly grateful for FFA and the worthwhile programs you offer to support young students.

Sincerely,

*Rebecca Lambert*

Rebecca Lambert  
Director, Veterinary & Reseller Marketing

*Glenn B. Sims*

Glenn Sims  
Senior Regional Director, National FFA Foundation

P.S. Please let us know how students use their contributions to support their activities. Email any photos or details of the chapter(s)'s successes to [leadersedge@zoetis.com](mailto:leadersedge@zoetis.com).

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THIS CHECK CONTAINS A COLORED BACKGROUND AND MICROPRINTING

**zoetis**

PO Box 815396  
Dallas TX 75381-9730

BBVA Compass Bank

CHECK #1438

**PAY Two Hundred Fifty and 00/100**

**PAY TO THE ORDER OF** WI0140  
SANDRA PIECHOWSKI CORDES  
MANAWA LITTLE WOLF HS FFA  
515 E 4TH ST  
MANAWA WI 54949-9230

DATE	AMOUNT
August 29, 2014	\$250.00

*J. D. Brady*  
Signature  
Void 180 Days from Issue

⑈001438⑈ ⑆113010547⑆ 6721693943⑈

Jamie Trzebiatowski- RN

Jim Quinn  
800 Beech Street  
Manawa, WI 54949

8/25/2014

Dear Mr. Quinn

It is with mixed emotion that I submit my resignation from the position of school nurse. Although I have enjoyed my time here, I have been offered a job I just can't say no to, and so I have to move on. My last day in the district will be September 5th, 2014.

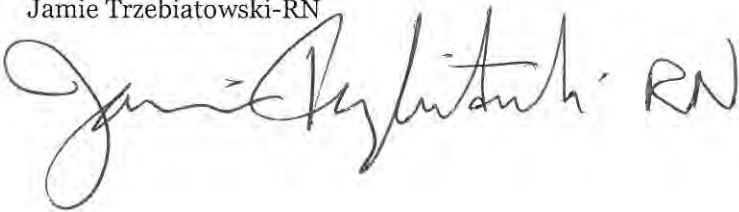
I do hope that my absence will not cause any major inconvenience within the district. I will be more than happy to assist you in anything you need help with as you look for a replacement to fill my position. Please do not hesitate to reach out if there's anything at all I can do for you during my remaining time here, or in the future.

I really appreciate your understanding. I have learned a lot during my tenure here, and you have all been a pleasure to work with, but it's very important to me that I make this job switch while I have the chance to do so.

Thank you again for the opportunity to work with you. I do hope we can stay in touch as business colleagues, and I look forward to hearing about how things progress in the future.

Sincerely,

Jamie Trzebiatowski-RN

A handwritten signature in black ink, reading "Jamie Trzebiatowski-RN". The signature is written in a cursive, flowing style. The first name "Jamie" is written with a large, looped "J". The last name "Trzebiatowski" is written in a more compact, cursive script. The initials "RN" are written in a simpler, blocky font at the end of the signature.



September 9, 2014

To whom it may concern,

Please be advised that I am hereby tendering my two-week notification to resign my position with the School District of Manawa effective at the end of day on September 23, 2014.

I have greatly enjoyed my time here in the district, and my colleagues have been wonderful and fun to work with. I am leaving with a heavy heart, but at the same time am looking forward to the new and exciting challenges awaiting me.

Please note that by resigning I am not relinquishing any rights I may have to out-of-pocket purchase reimbursements, back pay and/or vacation/sick pay.

Sincerely,

Duane Dubey

September 11, 2014

Dear Dr. Oppor:

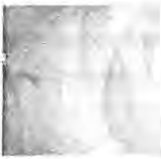
Please accept this letter of resignation from my aide position at Manawa Elementary School effective September 26, 2014.

It has been a pleasure to work with the students and staff of MES.

Sincerely,

A handwritten signature in cursive script that reads "Terri Braun". The signature is written in dark ink and is positioned above the printed name.

Terri Braun



# School Census / Common School Fund Report FY 2013-2014

Per Wisconsin Statute §121.05, the district is required to maintain this signature page  
on **file at the district**. Do not send to the Department.

**Manawa (3276)**

800 Beech St  
Manawa WI 54949  
Cesa #06  
Waupaca County (68)

Method of collection	Mathematical
K-12 Census Ages 4-20:	1,036

Officially submitted by user ID 3276  
on **Wednesday, September 03, 2014 at 5:55:55 PM**

Last data amendment was made by user ID 3276  
on **Wednesday, September 03, 2014 at 5:55:55 PM**

## Certification Statement

I certify that the data submitted on this report is, to the best of my knowledge and belief, accurate and complete.

## District Officials in Office on Date Submitted

(How to change names on a certification page)

Administrator	
Administrator's Name <b>James R Quinn</b>	Telephone 920-596-2525
Administrator's Signature	Date Signed
Clerk	
Clerk's Name	Telephone
Clerk's Signature	Date Signed
Person Completing this Report	
Contact's Name and Title <b>Jeanne Frazier, Administrative Assistant</b>	Telephone 920-596-2525

*Jeanne Frazier*



## Manawa (3276)

[Review Your Answers](#)

### FY 2013-2014 School Census / Common School Fund

#### Two-Year Data Comparison

Category	Current Census FY 13-14	Previous Census FY 12-13	Difference	Percent Difference
K-12 Census Ages 4-20	1,036	1,090	-54	-4.95%

[Back](#)[Next](#)

#### Go To

- [District Home](#)
- [Financial Data](#)
- [Non-Financial Data](#)

- [Change District](#)

#### People

- [PI-1500 Contacts](#)
- [Contact History](#)
- [Auditor](#)
- [SFS Consultants](#)
- [Program Contacts](#)

#### Related Links

- [SPED Licensure](#)
- [All-District Reports](#)
- [Activity Reports](#)
- [SFS Data Warehouse](#)



Questions about this page should be directed to [dpifin@dpi.state.wi.us](mailto:dpifin@dpi.state.wi.us).





Minutes of the Policy & Personnel Committee Meeting – September 8, 2014

Committee members present: Russ Johnson, Scott Rice, Hélène Pohl

Administrators present: Dan Wolfgram, Carmen O'Brien, Melanie Oppor, Tammy Sjoberg

1. Graduation date for 2015 set for Friday May 22nd 7:00 p.m. based on survey sent to Seniors and their guardians. Actionable

2. Policies 347 and 347 Rule tabled until October meeting pending review by district Administrator. Tabled

3. Policy 171

Committee recommends change "3rd Monday of every month" to "2nd Monday of every month"  
Actionable

4. School Leadership Teams

Administrative team will establish ground rules, procedures, protocols for school leadership teams first semester

Pressing issues will be addressed second semester

Informational

5. Revision for Policy 133 and 133 Rule tabled until October. Tabled

6. Next meeting date: October 13, 2014 at 6:30 p.m.

Meeting ended at 5:00 p.m.

Hélène Pohl

School District of Manawa Board of Education

**RESOLUTION  
ESTABLISHING MEMBERSHIP IN THE  
WOLF RIVER REGIONAL CAREER PATHWAY SYSTEM**

**WHEREAS:** The District is committed to ensuring educational opportunities for all students; and,

**WHEREAS:** The District believes in providing educational opportunities that will prepare students to be college and career ready; and

**WHEREAS:** The District seeks to do so in a manner which increases resource efficiency.

**THEREFORE BE IT RESOLVED:** The School District of Manawa establishes membership in the Wolf River Regional Career Pathway System beginning September 1, 2014 and continuing through June 30, 2017.

Participating schools agree to act in concert through a consortium that will act collaboratively to create centers of excellence within the consortium that meet the specific needs, demand, expertise and opportunity identified by the consortium schools.

**Specifically responsibilities:**

- Work with leadership teams to develop rigorous curriculum resulting in or leading to industry recognized certifications
- Provide effective instruction and program delivery meeting all established standards
- Appropriately staff any center established within the District
- Accept and approve or deny student applications
- Monitor individual progress by providing meaningful feedback and evaluation of each student
- Facilitate worksite learning
- Develop and facilitate student "exchange" or tuition agreements
- Pilot programs for consideration as an approved "center"
- Develop formal "center" proposals with Technical College and/or UW system input
- Respond to industry advice

**PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2014**

\_\_\_\_\_  
\_\_\_\_\_, President  
Board of Education

\_\_\_\_\_  
\_\_\_\_\_, Clerk  
Board of Education



## SCHOOL DISTRICT OF MANAWA

345.3

### GRADUATION REQUIREMENTS

Beginning with the graduating class of 2013, a student must meet the following graduation requirements in order to be eligible to receive a Little Wolf High School diploma:

1. Student must attend high school for four years. Students may be eligible for early graduation in accordance with established policy and procedures.
2. A student must be enrolled in a class or participating in a Board-approved activity during each class period of each school day while attending high school.
3. Credits - Beginning with the 2012-2013 school year the following transitions will occur with regard to the number of credits required to graduate:

Class of 2013	26 Credits
Class of 2014 & beyond	28 Credits
English	4 credits
Social Studies	3 credits
* American History	1 Credit
* Financial Literacy	½ Credit
* Government	½ Credit
* Elective Social Studies	1 Credit
Physical Education	1 ½ credits*
Health	½ credit
Math	3 credits
Science - Class 2015	2 credits
science- class of 2016 and beyond	3 credits
Electives	12, 14 credits respectively

\*May substitute .5 credit for coursework in core academic areas: English, Math, Science and Social Studies one time in student's high school career. Pending state legislation, graduation requirements will increase to include 3 credits of science, engineering or technology with 2 of those credits as traditional science or science equivalency courses.

All required courses shall be successfully completed, and any failure shall be made up before a diploma will be issued. It is up to each individual student to make sure that he/she has enough credits to graduate and that he/she has satisfied the established course requirements. This is neither the teacher's nor the counselor's responsibility.

4. Attendance - Current seniors must attend at least ninety percent (90%) of their scheduled class periods during the last semester of their senior year to participate in the graduation ceremony. This includes both excused and unexcused absences. Exceptions to this policy will be for a student who is absent due to a confining illness verified by a doctor's statement and for school sponsored absences such as field trips and athletic competition. All other absences including illness, appointments, vacations, etc., will be included in the periods that are counted as absent toward the 90% attendance policy.

The District may provide accommodations for students with exceptional interests, needs or requirements.

The principal shall determine whether a student has satisfied the criteria in this policy.

LEGAL REF.: Sections 115.915 Wisconsin Statutes

118.15(1) (d)

118.153

118.33

118.35

118.55

120.12(17)

121.02(1) (p)

PI 18, Wisconsin Administrative Code

PI 40

CROSS REF.: 345.3-Rule, Specific Graduation Requirements

345.31, Early Graduation

APPROVED: March 1987

REVISED: September 18, 2000, October 27, 2003,

June 18, 2007

June 18, 2012



**Joint Resolution Acknowledgement To Terminate Section 66.0301**

**(Shared Business Manager Agreement Between Manawa School District And Weyauwega-Fremont School District)**

WHEREAS, the Weyauwega-Fremont School District and the Manawa School District recognized a Section 66.0301 shared 50/50 business manager agreement on 5-23-14 and 7-14-14.

BE IT RESOLVED the intention terminate the Weyauwega-Fremont School District and the Manawa School District Section 66.0301 shared 50/50 shared business manager agreement on 8-25-14.

BE IT RESOLVED the intention of the Weyauwega-Fremont School District and the Manawa School District is to seek business manager solutions independently.

Weyauwega-Fremont School District

Manawa School District

\_\_\_\_\_  
Board President      Date

\_\_\_\_\_  
Board President      Date

\_\_\_\_\_  
Board Clerk      Date

\_\_\_\_\_  
Board Clerk      Date

**SCHOOL HEALTH SERVICE**  
**School District of Manawa**

**MEDICAL ADVISORY POSITION**

**Title:** School Medical Advisor

**Prerequisites:** Licensed to practice medicine in Wisconsin  
Expertise in Family Practice

I, the undersigned, agree to serve as medical advisor the School District of Manawa. I understand this position is on consultation basis and does not require direct care.

**Responsibilities:**

1. Consult with administration and Board of Education concerning general health policy and practices. Advise about medical-legal matters related to school health.
2. Consult with administration regarding physical and mental health issues concerning students.
3. Advise administration and Board of Education about specific student health problems.
4. Develop and maintain effective physician/school and school/physician communication.
5. Consult on validity and appropriateness of school health programs.
6. Consult on appropriate action to be taken regarding current trends and proposed new legislation/regulations in school health.
7. Participate in district and community health-related screening programs.

**Health Services:**

1. Consult and review established and proposed health-screening programs.
2. Recommend measures for control of communicable diseases within the school.
3. Collaborate on and review emergency medical care and routine injury/illness care policies, protocols and facilities.
4. Collaborate with the facilities' safety coordinator to assure a healthful school environment.
5. Provide medical consultation to special education program professionals and families.
6. Provide medical consultation to school physical education and athletic programs.
7. Be available for consultation in emergencies.

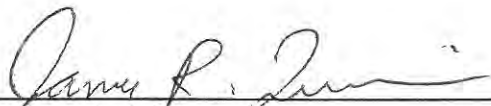
**Health Education:**

1. Advise on appropriateness of health education materials.
2. Assist in providing staff development; i.e. In-service training sessions.
3. Participate in, or provide consultation for, staff development programs regarding health education topics.
4. Serve as a consultant in planning parent education meetings involving student health issues.

**Signatures:**

  
\_\_\_\_\_  
Physician

8/18/14  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
District Administrator

8/19/14  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Board of Education

\_\_\_\_\_  
Date



To: Board of Education Members  
From: Dr. Melanie J. Oppor  
Date: September 5, 2014  
Re: Recommendation for School Nurse Position

I am writing to formally recommend Mrs. Trisha Taber for the position of School Nurse. (Please see her work agreement for details.) Mrs. Taber began service to the district on Tuesday, September 9, 2014.

Mrs. Taber received an Associate Degree of Nursing from Fox Valley Technical College in May 2012 and received Registered Nurse certification from the State of Wisconsin Department of Safety and Professional Services. She went on to the University of Wisconsin – Madison for a 2014 fall semester course on “School Nursing in the Context of Community Health Practice.” She is a member of the Wisconsin Association of School Nurses as well as several professional and community organizations.

Most recently, Mrs. Taber was employed as a registered nurse for the Winnebago Mental Health Institute and has also served as a substitute registered nurse for the Waupaca School District. She also was the long-term nurse substitute when the previous School District of Manawa School Nurse was on leave.

Mrs. Taber’s references indicate that she is detail-oriented and highly organized. Her paperwork is thorough and submitted on time. Mrs. Taber coordinated a highly successful in-service presentation for the Waupaca School District on suicide prevention with a nationally known expert. Mrs. Taber is a warm, smiley person who has sound intuition about the best approaches for dealing with even the most challenging interpersonal circumstances. She knows how to de-escalate a volatile situation and compassionately guide a youth or family through a health crisis.

Mrs. Taber was one of six total applicants for the School Nurse position. Three applicants were interviewed. While all three candidates were qualified for the position, Mrs. Taber was a standout among the interviewed candidates.



**SCHOOL DISTRICT OF MANAWA  
SUPPORT STAFF WORK AGREEMENT**

COPY

TO: Trisha Taber

Date: September 9, 2014

The Board of Education has authorized the following appointment on your behalf for the 2014-2015 School Year **starting September 9, 2014**

POSITION

STIPEND

School District Nurse

\$25.00 / hr and 26 hrs / week (student contact days)

- Agreement includes Inservice days that include related medical training, one 26-hour week at the beginning of the school year and one 26-hour week at the end of the school year
- Benefits:
  - State Retirement: when enough hours are met according to the Wisconsin Retirement System, the Employer will contribute 50% of the WRS requirement and the Employee will contribute 50% of the WRS requirement.
  - Life and Long Term Disability Insurance per Plan Benefit

If you accept this appointment, please **SIGN AND RETURN BOTH COPIES** to the District Office **by September 15, 2014**. If you have any questions regarding the above, please feel free to discuss them with the District Administrator.

I accept the assignment(s) as noted above.

(Signatures)

Trisha Taber  
Employee

Melanie J. Oppen  
DISTRICT ADMINISTRATOR

# Memorandum

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**To:** Dr. Melanie Oppor  
**From:** Tammy Sjoberg  
**Date:** 9/15/2014  
**Re:** Spring conference date

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I would like to request that we consider changing the April 1, 2015 conference date for the elementary school only to Tuesday, February 10 from 3 p.m. – 6 p.m. and Thursday, February 12 from 3 p.m. -6 p.m. If this proposal is approved, MES would work until 12:30 p.m. on April 1<sup>st</sup>. There are no activities scheduled that conflict with these dates and times. This would mean that most, if not all, parents would be able to attend.

The rationale for this request is as follows:

- 1) The elementary school strives to get 100% attendance, and teachers make connections with parents who are not able to attend. The current P/T conference schedule is on April 1st. This is an early release day that is followed by a five day break for students. It will be very difficult to get 100% attendance on this date because it is in the middle of a typical "Spring Break" season, and many people may use the early release day to leave town for a mini-vacation versus coming to conferences. Having teachers make connections with a potentially large group of parents who do not attend conferences may be somewhat difficult.
- 2) The timing of the conferences is too late in the school year in terms of enlisting parent support in helping a struggling student get back on track or beginning new strategies for both home and school to support the student. In February, students will have completed the second round of STAR testing, and teachers will have quite a bit of data to share with parents that may be helpful in shaping the remainder of the student's school year based on that data. Having parents involved in this process and aware of the data is very helpful in getting them to support what the school is doing for their child and ensure that their child is ready for the next grade-level.
- 3) With this being the first year of the Smarter Balanced Assessment (SBA), having nearly 100% attendance before the SBA will allow the teachers to talk to parents about the assessment and accentuate the importance of students doing their best on the test. Last school year, we used a similar approach with parents before the WKCE tests, and parents communicated that they were appreciative of knowing their students' data and getting information on how to help their child prepare for the yearly assessment.



To: Dr. Melanie J. Oppor  
From: Mrs. Molly Suehs  
Date: September 10, 2014  
Re: Annual Rental Fee for District Owned Band Instruments

Issue: The current state of the school owned instruments leaves a great deal to be desired. Instruments are in disrepair. No new instruments have been purchased in recent years. Not all students using the school owned instruments are caring for them properly. For example, clarinets have been found to be completely broken in half and tuba lead pipes have broken off the instrument.

Recommendation: Consider approval of a \$30 annual rental fee for school owned band instruments.

Rationale: Attached, please find the proposed instrument rental agreement. A rental fee may increase personal responsibility for the instrument and deter students from careless damage which would increase the longevity of the instruments. This agreement also holds the student (or his/her family) responsible for the repair of damages or replacement costs should an instrument be damaged beyond normal "wear and tear" as determined by the teacher. This fee practice is consistent with practices in neighboring districts. Mosinee and Iola have a rental fee in place and charge up to \$100 per year. Keeping the fee low will allow students identified as economically disadvantaged to participate in band while also keeping them financially responsible.

For additional supporting documentation, see also page two of the Wisconsin Department of Public Instruction Information Sheet on School Fees under Category IV- Charges permissible for any student regardless of indigency. (per highlighted)

## Manawa Band Instrument Rental Agreement

### Section 1:

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
Parent or Guardian's Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Home Phone

\_\_\_\_\_  
Work Phone

\_\_\_\_\_  
Email Address

The above student is eligible to use the school-owned instrument indicated below if:

1. This rental agreement is signed.
2. The student regularly attends instrumental music class.
3. The instrument, accessories, and case are maintained in good condition.
4. The required fee is submitted within 10 days of first lesson – or the parents have communicated with the teacher regarding payment.

### Section 2:

School \_\_\_\_\_

Amount due \$30/year

Instrument \_\_\_\_\_

Estimated Replacement Value \$ \_\_\_\_\_

Make \_\_\_\_\_

School Number \_\_\_\_\_

Case \_\_\_\_\_ Accessories (i.e. mouthpiece) \_\_\_\_\_ Other \_\_\_\_\_

Rental Period \_\_\_\_\_

Date of Rental \_\_\_\_\_

### Section 3:

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1. I hereby request use of the instrument and accessories described above.
2. I agree to be responsible for any damage or loss that may occur while in my care, including string breakage/reed/mouthpiece replacement needs and shall pay the cost of repair or replacement upon request of the music teacher. Normal "wear and tear" will be covered by the school.
3. Rental instruments must be returned at the end of the rental period or earlier if the student ceases attendance at the school named above.

Parent or guardian's signature \_\_\_\_\_

Student's signature \_\_\_\_\_

Teacher's signature \_\_\_\_\_

**Please return this form to the music teacher signed with rental fees/eligible fee waiver.  
Rental agreements will be kept in the school until the instrument is returned.**



# Instructions

## For Filling Out The Instrument Rental Agreement

Please fill out the rental agreement and return it to Mrs. Suehs at school with the rental fee as soon as possible. Checks should be made out to SCHOOL DISTRICT OF MANAWA.

Please attach a name tag to the handle of the instrument case (provided by the school).

How to fill out the form:

- **Section 1:** Fill in the top five fields, marked **Student Name, Parent Name, Address, Phone, and Email**.
- Write in **your school** and the type of **instrument** on the correct line.
- Your teacher will write the estimated replacement value on the line.
- Write in the number of your instrument's **case** on the correct line.
- For **rental period**, enter the school year (ie: 2014-2015) and for **date of rental** fill in today's date.
- Find the **brand name** (ie: Selmer, Armstrong, etc.) and the **serial number** on the instrument and record that information. Usually the serial number is a long group of numbers located on the main body of the instrument.
- **Accessories** include: mouthpiece, cleaning materials, oil, cork grease, swabs, neck strap, slide oil and/or ligature. Please record what you find in the case.
- **Section 2:** If you need help with this section, your teacher can assist you.
- **Section 3:** In the **comments** section, please indicate any existing damage to the instrument and case (dents, scratches, etc.) and anything missing (mouthpiece, ligature, etc.) When the instrument is turned in, **you will be financially responsible** for any damage or missing items not noted in this area, so please be thorough! Attach another sheet if necessary.
- Parents, please sign the form on the correct line.
- Students, please sign the form on the correct line.

Thank you!



## DPI Information Sheet - School Fees

Legislative changes such as revenue limits, changes in the equalized aid formula and general tightening of school funding have led some school districts to explore the use of "user fees" to supplement their budgets. Proponents argue that such fees can result in lower local taxes and increased services for students. Opponents argue that fees place a burden on poor and middle income families, thereby denying them equal educational opportunities. The Wisconsin Constitution, Art. X, sec. 3, limits the school district's authority to assess these fees except under limited circumstances. Therefore, great care must be taken to ensure that any "user fees" are legally authorized. This information sheet is designed to explain what those limits are and answer the most common questions that arise in this area.

The Wisconsin Constitution, Art X, Sec. 3 states:

"The legislature shall provide by law for the establishment of district schools ... such schools shall be free and without charge for tuition to all children between the ages of 4 and 20 years...";

This clause of the constitution was interpreted by the Wisconsin Supreme court in *State v. Sinclair*, 65 Wis. 2d 179 (1974). In reaching its conclusions, the Supreme Court reviewed what types of services were included in "free education" at the time of the adoption of the Constitution in the mid 1800's. At that time, the school building, equipment and teachers were included but books and supplies were not. Using that as a bench mark, the court concluded that public schools may charge fees for or sell books and items of a similar nature, except in cases of indigency. The court also authorized charges for social and extra-curricular activities because they are not "necessary elements of a high school career."

Among the items the court determined must be provided *without charge* were microfilm readers, electronic listening devices and similar "apparatus" items. The court also concluded that any course that is credited for graduation, even if it is not required for graduation, must be provided without charge. The school may assess fees for the specific materials necessary to complete the coursework, such as books, but it may not charge for instructional time, such as teacher salaries, apparatus, building costs or maintenance.

Thus, user fees, if permitted by statute, are constitutional as long as they are not intended to defray the cost of instruction, buildings, building maintenance and "apparatus". State statutes list specific fees that are or are not authorized. The following statutes authorize fees:

- Sec. 118.03 (2) permits schools to sell textbooks to students.
- Sec. 118.04(3) permits schools to charge nonresident tuition for summer school classes.
- Sec. 118.155(2) requires the parent or person sponsoring religious instruction to pay the costs of transportation to and from the release time for religious instruction.
- Sec. 118.04(4) permits schools to charge "reasonable fees for social, recreational or extracurricular summer classes and programs which are neither credited toward graduation nor aided under 121.14(1) [summer school aid].
- Sec. 118.05(2) permits fees to be charged for conservation camps.
- Sec. 120.10(15) permits a school district's annual meeting to authorize the school board to furnish textbooks under conditions prescribed by the annual meeting or by the school board.
- Sec. 120.13(10) permits a school board to furnish school meals to pupils and pay for the meals out of school district funds. The school board may charge pupils and staff for the cost of the meals.
- Sec. 120.13(13) permits a school board to charge a reasonable fee for attendance at pre-kindergarten classes but the fee or a portion may be waived for any person unable to make payment.
- Sec. 120.13(14) permits a school board to charge fees for all or part of the cost of a day care program established pursuant to sec. 120.13(14).
- Sec. 120.13(19) permits a school board to charge a fee to cover all or part of the costs associated with community programs and services that are outside the regular curricular and extracurricular programs for pupils.
- Sec. 120.13(27m) does not require schools to pay for the transportation of indigent students who are not required to be transported under 121.54.
- Sec. 121.41 permits a school board to establish and collect reasonable fees for any driver education program or part of a program which is neither required nor credited toward graduation. The fee may be waived for indigent pupils.
- Sec. 121.54(7) permits a school board to charge for transportation to extracurricular events.
- Sec. 121.545 permits a parent or guardian to contract with a school board and pay to the school board a fee sufficient to cover the transportation costs for pupils not required to be transported pursuant to sec. 121.54(1) - (6) and 121.57.

The following statutes prohibit fees:

- Sec. 121.54(8) prohibits a school board from charging pupils or their parents for transportation that the school district is required by law to provide.



- Sec. 120.12(11) makes it a duty of the school board to provide books and school supplies for indigent children residing in the district.
- Sec. 120.12(22) requires school districts to pay for advanced placement exams for any pupil enrolled in the school district who is eligible for free or reduced -priced lunches under 42 U.S.C. 1758.
- Sec. 120.12(17) requires school districts to pay the tuition of students attending the UW system if the course being taken is not available at the school district and the student will receive high school credit for the course.
- Sec. 118.55(5) requires school districts to pay for tuition, fees, books and other necessary materials of courses taken at the UW or the WTCS by the pupil pursuant to sec. 118.55, and the lesser of actual cost or net cost as determined pursuant to sec. 118.55(5)(c)(2), Stats., for courses taken at a private institution of higher education by the pupil pursuant to sec. 118.55.

Based upon the Sinclair case, the above statutes and Opinions of the Attorney General, "User Fees" generally fall into one of the five following categories:

**Category I - Fees are not permissible for any student in the school district for the following:**

1. Tuition/instruction costs
2. Teacher salaries or benefits
3. Buildings, maintenance
4. Teaching apparatus - such as computer hardware and software, microfilm readers, projectors, industrial arts equipment (presses, saws, etc.) home economic equipment (stove, sewing machine, etc.), art equipment (kilns, dark room, etc.)
5. Course fees for any course which is either required for graduation or given credit towards graduation, or aided under 121.14.
6. Transportation as required by 121.54(8).

**Category II - Indigent students must be provided the following:**

1. Text books
2. "School supplies" (pens, pencils, paper)
3. Advanced placement tests

**Category III - Charges permissible for non-indigent students:**

1. May sell or rent text books and workbooks
2. School supplies, pens, paper

**Category IV - Charges permissible for any student, regardless of indigency:**

1. Social and extracurricular activities, as they are not necessary elements of a high school career.
2. Individual use items - towels, gym suits, band instruments

**Category V - School District has discretion to charge fees for the following:**

1. Meals for staff and students
2. Pre-kindergarten: fees may be charged or waived for students unable to pay
3. Classes which are not required for graduation and for which no credits toward graduation are given
4. Transportation to and from extracurricular activities
5. Before and after-school daycare

Before school boards implement user fees, the board must consider the ramifications. For example, user fees can be challenged by the person being assessed the fee or by tax payers affected by the fee. As a result of fees being implemented throughout the state, 1993 Senate Bill 458 was introduced. This bill would have authorized school districts to set fees that were consistent with statutory and constitutional guidelines, however, before doing so, the board would have been required to have a written policy explaining the fees and hold a public hearing prior to adopting the policy. While this bill did not come to a vote, it is indicative of a legislative concern. Most school boards have policies on fees and they may hold public hearings on them but they are not now required to do so.

In summary, the authority of the school board to assess user fees is powerful but limited. Care must be taken to use this authority judiciously. Copies of local board policies on school fees should be available on request.

**Frequently Asked Questions**

**1. How much can the district charge for allowable fees?**

Fees must be supported by the actual cost of the provided service. For example, a general fee of \$30 per student to cover miscellaneous school supplies would probably not be legal. However, if it is supported by evidence that each child receives at least \$30 worth of school supplies that would otherwise be provided by the parent, the fee is allowable. A school district may face challenges if it offers a discounted price or volume discount for families with more than one child in the district. If the district wants to provide such a discount, it should be based upon indigency or need rather than cost.

**2. Can a school district get a waiver of limitation of school board authority in order to authorize user fees that are prohibited by statute?**



Waivers are limited to legally permissible fees and the waiver can be granted only after a public hearing within the district. Furthermore, the Department of Public Instruction cannot issue waivers in instances where the waiver would violate the Wisconsin Constitution. Because the prohibitions listed in the statutes are based upon the Wisconsin Constitution's grant of an education that is free and without charge for tuition to all children, it is rare that a waiver could be granted. For example, fees for teacher salaries are unconstitutional and a request for a waiver for that purpose would be denied. When a fee is constitutionally permissible, such as a textbook fee for non-indigent students, the fee must be limited to the actual cost of the textbook. If the school district requested a waiver to charge more than the actual cost, it would be denied.

### 3. Can a school district charge students for driver's education?

If the student is given credit toward graduation, if the class is required for graduation, or if the class is aided under s. 121.14 (summer school), the district may not charge for instruction or for the use of any apparatus necessary to the instruction, such as vehicle cost or simulator cost. It may charge non-indigent students for the book and/or workbook required or any other personal/individual use item that is associated with the class.

### 4. Can a school district charge students for summer school?

There shall be no cost to the resident student or parent beyond incidental supplies, textbook or similar items (workbooks) if the district claims state aid under s. 121.14 [State Aid for Summer Classes]. Additionally, if the student is a resident of the district and the class is necessary for a grade promotion, high school graduation, or is given credit toward graduation, the district may not charge for the instruction, building costs or apparatus. If the class is not required, credited or aided, the fees must be based upon the actual cost of the class. Fees may not be used to subsidize other classes or students. Items for which fees are charged must be legally permitted and actually purchased for summer school use.

### 5. Can a school district withhold records or grades if a fee has not been paid?

No. The federal Family Education Rights and Privacy Act (FERPA), 20 U.S.C. 1232g and its implementing regulations 34 CFR 99), and state law, sec. 118.125(2)(a) and (b), mandate that pupils and their parents have access to and be given copies of their pupil records. In cases of transfer to another school, sec. 118.125(4), Stats., requires public schools to transfer records within 5 days of such a written request from the parent, adult student or the new school. There is no specific provision in either federal or state law that allows the public school district to withhold records, including a diploma, for failure to pay a fee or fine. While two new general provisions expanding school board powers were added to state law in 1995, and these arguably might support the view that now records could be withheld under state law for failure to pay fees, there was no such change under FERPA. Thus withholding records could still jeopardize any federal funding the district receives and could result in a court challenge to the practice. The approved method for recovery of unpaid fees is small claims court.

For questions about this information, contact [dpifin@dpi.wi.gov](mailto:dpifin@dpi.wi.gov) (<http://sfs.dpi.wi.gov/user/641/contact>) (608) 267-9114

(<http://dpi.wi.gov>)



(<http://wisconsin.gov>) State Superintendent of Public Instruction Tony Evers, Department of Public Instruction  
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